Sophia Antipolis, 28 January 2025

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**Invitation to the** **3GPP O-RAN ALLIANCE Joint Workshop on 6G coordination**

**From Thursday 24 April 2025 to Friday 25 April 2025**

Dear 3GPP member,

Dear O-RAN member,

ETSI is pleased to invite you to the above-named meeting, taking place in ETSI premises.

The meeting will start on Thursday 24 April 2025at **09:00 CEST** and will end on Friday 25 April 2025at **16:00 CEST**

**Please register** [**here**](https://portal.3gpp.org/Home.aspx#/meeting?MtgId=81419)**.**

*Please note registration will open on Feb 5 and close on April 15.*

Upon registration for the meeting, you will receive a confirmation email with your personal **QR code that we kindly ask you to save to your smartphone or print out.**

Should you require a personal invitation letter for your **visa application**, please following the procedure in the Annex.

Below you will find information to help you prepare your in-person meeting participation:

|  |  |
| --- | --- |
| **meeting LOCATION** | ETSI Main Building650 Route des Lucioles 06921 Sophia Antipolis, France Speaker Phone +33 (0)4 92 94 42 00 |
| **OPENING TIMES** | Building opening hours are 7.30am to 8.00pm |
| **CHECK – IN** | Your personal QR code allows for self-check-in in ETSI premises and you will be issued with a meeting badge, thus automatically recording your meeting participation. |
| **SECURITY on-site** | You are requested to wear your meeting badge at all times during your stay in ETSI. |
| **Power, Plugs & Sockets** | 230V French-style plug. |
| **Local information** | [Map of the area, accommodation, local transport and car rental](http://www.etsi.org/about/getting-to-etsi) (special rates apply) |
| **ON-SITE ASSISTANCE** | Yvette Pachoud, Meetings & Events Support Administrator [Meetings@etsi.org](mailto:Meetings@etsi.org) - Speaker Phone+33 (0)4 92 94 42 50 |

We look forward to seeing you in Sophia Antipolis.

Yours sincerely,

[Maurice](mailto:maurice.pope@etsi.org) Pope

Technical Officer

**Annex: Visa Letter**

Should you require a personal invitation letter for your **visa application**, please click on the icon (TemplateVisaLetter.docx) below and fill in the document:

If you are a 3GPP Member, please submit the filled document to [**e3mag@etsi.org**](mailto:e3mag@etsi.org)

If you are an O-RAN ALLIANCE Member and not a 3GPP member, please submit the filled document to **Eva Mikulecka (**[**eva.mikulecka@o-ran.org**](mailto:eva.mikulecka@o-ran.org)**)**

Note that the visa letter does not automatically guarantee visa delivery; this is subject to embassy or consulate approval*.*

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