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Title: Procedure for election of TSG T Chairman & Vice Chairman

Agenda item: 7

Document for: Information

1 Nominations for Chairman & Vice-Chairmen of TSG T

Article 22 of the 3 GPP Working Procedures states:

"A candidate for TSG [...] election shall provide a letter of support from his Organisation and nominations may be made up to the point when an election takes place."

Also:

"The Chairman and the Vice-Chairmen shall be appointed for a two year term of office. The Chairman and Vice-Chairmen may be appointed for one further consecutive term. If no other candidates are available, the Chairman or Vice-Chairmen may be appointed for a further term.

Chairman and Vice-Chairmen should not usually be from the same region, Organisational Partner, or from the same group of companies.

Successive Chairmen should not usually be from the same Organisational Partner, the same region or from the same group of companies."

2 Vote on Chairman and Vice-Chairmen during TSG T#2

A vote for the selection of Chairman and Vice chairmen of TSG may be held during the second meeting; a vote will be required if there are more than one candidate for each post.

For the Position of Chairman, the question to be voted upon is the following:

"Delegates representing 3GPP Individual Members are requested to indicate by their vote which candidate for the position of Chairman of TSG T they want to chose."

For the Position of Vice-Chairman, the question to be voted upon is the following:

"Delegates representing 3GPP Individual Members are requested to indicate by their vote which candidate for the position of Vice Chairman of TSG T they want to chose."

4 Voting during the meeting

Article 26 of the 3GPP Working Procedures states:

- before voting, a clear definition of the issues shall be provided by the Convenor/Chairman;
- Voting Members shall only be entitled to one vote;
- if a Voting Member has more than one representative present, only one representative may vote;
- each Voting Member may only cast the vote once;
- each Voting Member may carry proxy votes for up to five other Voting Members. All proxy votes shall be accompanied by a letter of authority from the authorising Voting Member. Proxies will not be taken into account when determining the quorum;
- the quorum required for voting during a TSG [...] meeting shall be 30% of the total number of Voting Member companies on the TSG or WG membership list;
- the result of the vote shall be recorded in the meeting report.

4.1 Secret ballot

Article 28 of the 3GPP Working Procedures states:

"In the case where there is more than one candidate for TSG [...] Chairman or Vice-Chairman, a secret ballot shall be used. For interpreting the result of the secret ballot the following procedure shall apply:

When, in the first ballot, no candidate has obtained 71% of the votes cast, a second ballot shall be held. In the second ballot, in cases where there are only two candidates, the candidate obtaining the higher number of votes is elected. In cases where there are more than two candidates, if none of them has obtained 71% of the votes, a third and final ballot shall be held among the two candidates who have obtained the highest number of votes in the second ballot. The candidate obtaining the higher number of votes in the third ballot is then elected.

The TSG [...] Chairman shall be responsible for the voting process and shall ensure that confidentiality is maintained."

During election of the first Chairman, it may be assumed that the *Convenor* shall be responsible.

5 Who can Vote at the meeting of TSG T#2?

All 3GPP Individual Members who are represented at the second meeting may Vote.

Note: To be an Individual Member your Company must have either:

- registered for and attended the first TSG meeting (automatic Membership), or
- completed and returned the 3GPP application form. Proxy Votes:

Individual Members who are not represented at the second meeting may only send a proxy if they were represented at the first TSG meeting.

Delegates may carry up to five Proxy votes from other Individual Members. Note that they will require an authorisation for the proxy (fax or letter). A template for this authorisation can be found in annex A to the present document.

In short:

For the election of TSG Chairman / Vice Chairmen:

- If an Individual Member is represented at the second meeting, its representative may vote;
- If an Individual Member was represented at the first meeting, but cannot attend the second, it may nominate a representative from another Individual Member to cast a proxy vote on its behalf;

Annex A to TP-99004
Template for proxy vote authorisation

The proxy vote authorisation should be provided on the granting Member's letterhead if possible and should bear the following information

<COMPANY LOGO>
<COMPANY ADDRESS>
<DATE of granting of proxy>

PROXY

Sirs

I hereby designate <name> of

3GPP Individual Member <Granted-to Individual Member>
*(ARIB/ETSI/T1/TTC/TTA)

to vote on behalf of

3GPP Individual Member <Granting Individual Member>
*(ARIB/ETSI/T1/TTC/TTA)

during 3GPP **TSG T** Meeting #2 (2-4 March 1999, Fort Lauderdale).

Yours faithfully

<SIGNATURE>
<POSITION>
<ORGANIZATION>

* Indicate the partner the Individual Member is affiliated with.