

Doc For	TSG SA	TSG CN	TSG RAN	TSG T
Decision				X
Discussion				X
Information	X	X	X	

Agenda Item: 16 TSG Working Practices

Source: CSELT, TIM

Title: Proposal for Terminals TSG working practise

Document for: Discussion

Rationale

The split of the Terminals TSG in several subgroups is foreseen. Due to partnership nature of 3GPP, it is likely that many of the future meetings will be held outside Europe.

This means that for practical reasons it would be extremely beneficial to try to limit the number of meetings. This implies that it is necessary to carry out as much work as possible by correspondence and in order to make that possible clear procedures have to be agreed and respected. In case such an approach is adopted, and taking into account that long distance travels suggest to have at least one week meetings, a solution could be to have one meeting every three months, organised as follows: the first day devoted to Terminal TSG plenary and then split the work in the subgroups that should meet in parallel; the last day would be again dedicated to Terminal TSG plenary, in order to ratify decisions. Additional subgroups' meetings could be held only if necessary.

Proposal

On the basis of the above reasoning, the following working method is proposed:

- Exploit as much as possible the correspondence activity (by means of E-mail reflectors); clear procedures (rules, deadlines, etc) have to be agreed and respected; documentation submitted to the reflector should be considered as technical inputs and minutes of information exchange between TSG meetings should be maintained
- The Terminals TSG plenary should be organised as follows:
 - Day 1: Terminals TSG plenary
 - Day 2-4: parallel meetings of Terminals TSG subgroups
 - Day 5: Terminals TSG plenaryThe meetings should be scheduled not more than once every three months. Additional subgroups' meetings could be established only if the majority of Terminals TSG delegates agrees on that
- If consensus on a given topic is not reached during the discussion, a voting procedure could be set up at Terminals TSG level. A motion is approved if the weighted majority of the votes are in support.