

Austin, Texas, 21st January 1999

TO MEMBERS OF 3GPP TSGs CN, RAN, SA and T

Invitation to the 3GPP TSGs CN, RAN, SA and T #2 Meetings to be held on 01-04 March 1999 in Fort Lauderdale, Florida, USA.

Dear Colleague,

On behalf of the convenors of the TSGs, BellSouth Cellular Corporation, Ericsson, Lucent Technologies, Nokia Americas, Nortel Networks, Omnipoint, SBC Technology Resources Inc. / Pacific Bell Wireless, and Siemens Communication Networks, has the pleasure to inform you of the arrangements for the above-mentioned meeting.

The venue of this meeting will be:

**Radisson Bahia Mar Resort
801 Seabreeze Boulevard
Fort Lauderdale, Florida, USA
Telephone: 1-800-327-8154 or +(954)764-2233
Fax: 954-524-6912**

During the meeting the contact numbers will be:

Telephone: +(954)764-2233(Switchboard) Telefax: +954-524-6912

Meetings will tentatively take place as follows:

Monday, March 1

09:00 - 11:00 Leaders Meeting
13:00 - 17:00 PCG Opening Meeting

Tuesday, March 2

0:800 - 17:00 TSG-S
0:800 - 17:00 TSG-N
0:800 - 17:00 TSG-T
0:800 - 17:00 TSG-R

Wednesday, March 3

0:800 - 17:00 TSG-S
0:800 - 17:00 TSG-N
0:800 - 17:00 TSG-T
0:800 - 17:00 TSG-R
17:00 - 20:00 PCG Meeting

Thursday, March 4

0:800 - 12:00 TSG-S
0:800 - 12:00 TSG-N
0:800 - 12:00 TSG-T
0:800 - 12:00 TSG-R
13:00 - 17:00 PCG Closing Meeting

Documents for the meeting should be delivered before 21st February 1999 by e-mail to:

TSG CN: Mr. John Meredith, john.meredith@etsi.fr

TSG RAN: Mr. Mike Sharpe, mike.sharpe@etsi.fr

TSG SA: Mr. Maurice Pope, maurice.pope@etsi.fr

TSG T: Mr. Adrian Zoicas, adrian.zoicas@etsi.fr

After acceptance and number allocation the documents will be uploaded on the server in the FTP directory at:

TSG CN documents: ftp://ftp.3gpp.org/TSG_CN/TSG_CN/TSGN_02/Docs/

TSG RAN documents: ftp://ftp.3gpp.org/TSG_RAN/TSG_RAN/TSGR_02/Docs/

TSG SA documents: ftp://ftp.3gpp.org/TSG_SA/TSG_SA/TSGS_02/Docs/

TSG T documents: ftp://ftp.3gpp.org/TSG_T/TSG_T/TSGT_02/Docs/

The secretary responsible of this meeting is Laurence Ferrand whom you should return the registration form to **before 21st February 1999** and should contact concerning any administrative arrangements.

Tel: +33 4 92 94 43 53

Fax: +33 4 92 94 43 42

E-mail: laurence.ferrand@etsi.fr

Annexed to this invitation you will find a hotel registration form.

Additional useful information:

Fort Lauderdale is readily accessible from airports in Miami, Fort Lauderdale or West Palm Beach, Florida. It is important for attendees to **inform the hotel you are attending the 3GPP meeting**. Reservations may be made by directly calling the hotel, the host / secretary is not responsible for making hotel reservations. A reduced room rate of \$149.00/night has been negotiated at the hotel which is **available until February 8, 1999**.

Document Submission and Distribution

Documents will be electronically circulated on CD-ROM.

Documents should be in WORD v.6 or PDF format.

Power (for laptop PCs) will be available in the meeting rooms: 110V A/C.

Cellular Telephone Rental: GSM Cellular handsets will be available for rent.

For additional information contact Gary Jones (GJones@omnipoint-corp.com).

Notes on Host Country Customs:

Restaurant Tipping: add 10 to 15% to the bill

Hotels:

Breakfast is usually not included in the room rate. However the co-hosts are planning to provide juices, fruit, Breakfast Breads and Pastries, Coffees and Teas in the morning.

I look forward to seeing you in Fort Lauderdale.

Yours sincerely,

Randolph Wohlert
Pacific Bell Wireless
Rwohlert@tri.sbc.com

Encl. :

Meeting Registration Form
Hotel Registration Form

MEETING REGISTRATION FORM

For the 3GPP TSGs CN, RAN, SA and T #2 Meetings
to be held on 01-04 March 1999 in Fort Lauderdale, Florida, USA.

PLEASE FILL IN THIS FORM AND SEND IT BY **21st February 1999** TO: Laurence Ferrand
Tel: +33 4 92 94 43 53 Fax: +33 4 92 94 43 42 E-mail: laurence.ferrand@etsi.fr

Title:	Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/>
Last Name:	
First Name:	
Company:	
Mailing address:	
Telephone:	
Fax:	
E-mail:	
Date and time of arrival:	
Date and time of departure:	

I will participate at the following TSG meetings: (please tick as appropriate)

TSG CN	<input type="checkbox"/>	TSG RAN	<input type="checkbox"/>
TSG SA	<input type="checkbox"/>	TSG T	<input type="checkbox"/>

Status of Represented Membership (tick one box):

Organizational Partner Representative Individual Member⁽¹⁾ Representative **

Representing Partner: (tick one box)

ARIB

ETSI

T1

TTA

TTC

Other: _____

** I am the Voting Representative for this Individual Member.

Market Representation Partner Representative

UMTS Forum

Other: _____

Category of represented Individual Membership: (tick one box)

Administration

Manufacturer

Public Network Operator

Private Service Provider

Other: _____

Working Requirements: (tick one box)

Paper copies needed

electronic working with CD-ROM

electronic working with PCMCIA LAN card

(1) You can only represent an Individual Member organization of the 3GPP. Subsidiaries of Individual Member organizations need the authority of the represented Individual Member organization in order to register.

3GPP Hotel FAX Reservation Form
TSGs Meeting #2 - March 1-4, 1999
Radisson Bahia Mar Beach Resort
Fort Lauderdale, Florida

Fax this form to attention of LORI MORALES at 954-523-5424 no later than Feb. 8, 1999.

First name: _____

Last name: _____

Company name: _____

City: _____

Country: _____

Phone number: _____

Fax number: _____

E-mail address: _____

Arrival date: _____

Departure date: _____

Single or double room: _____

Smoking or non-smoking room: _____

Special needs: _____

Name as it appears on Credit card: _____

Credit Card type: _____

Credit Card Number: _____

Expiration date: _____

ATTENTION: LORI MORALES FAX (954) 523-5424
PHONE (954) 627-6330