**TSG SA Meeting #SP-97E SP-220965r1**

**13 - 19 September 2022, Electronic meeting**

**Source: Moderator**

**Title: Basic Principles for Release 19 Content Planning**

**Document for: Discussion**

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**1. Introduction**

This document provides an initial set of basic principles for the Rel-19 content definition and completion for SA for discussion, with more details to be developed by SA#98e in December.

**The objective of this exercise is to focus on internal SA planning for Rel-19.**

**2. Basic principles for SA internal Rel-19 content planning**

* **Provide a coherent view of the release content**

1. Define SA-wide release Themes at beginning of the release for Stage 2 planning

a. The aim of themes is to provide initial guidance to SA WGs on areas to focus on when defining new SI/WI

b. Themes are major items of release defined by SA

Themes are technical proposals that are detailed enough for companies to understand what is being proposed and for WGs to act on them. Themes can be related to one or more WGs.

Initial themes proposals are expected to be made by 3GPP IM possibly with the input from 3GPP MRP

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c. SA WGs are expected to provide SI/WI proposals to cover at least the above themes

d. Themes can be initially presented and discussed in a workshop linked to an SA plenary meeting

e. Themes can be further developed between the workshop and the following SA plenary meeting by moderated email discussions

* **Provide tools for WGs to manage workload**

2. Define capacity per SA WG per release

a. SA WG capacity can be a combination of TU budget and maximum number of SI/WI for a WG, individual SA WGs to decide the criteria to use to define their WG capacity

b. SA WG capacity provided by SA WG leadership to SA once release timeline decided. See diagram in clause 3.

c. TU budget for e-meeting based on typical F2F setup

3. Consider CT WGs capacity

a. Keep minimum 9 months between Stage 2 freeze and Stage 3 freeze

4. Maintain flexibility for studies and related normative work to be in the same or in different releases

* **Improve inter-WG alignment**

5. Move CT meeting to later in the week to have more overlap with SA, this is for CT plenary to consider.

6. Plan regular cross-TSG checkpoints between RAN, SA and CT

* **Other aspects**

7. Treat leftover work from one release on equal footing with other new proposed work in the next release

8. Decide release timeline at the start of the release (before Stage 2 work starts) before release content is defined. See diagram in clause 3.

**3. Draft Rel-x Planning Timeline**

Rel-x themes defined

Rel-x Workshop

Quarter z+2

Quarter z+1

Quarter z

*Rel-(x-1) Stage 2 freeze?*

Rel-X

content defined

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| **Inputs**1. Companies’ and MRP theme proposals 2. TSG RAN/SA/CT leadership Rel-x timeline proposal |  | **Inputs**1. Moderators’ theme discussion summary 2. Individual SA WG resource capacity estimate |  | **Inputs**1. WG technically endorsed SI/WI, with RAN / SA WG dependencies, WG resource budget including inbound RAN dependencies |
| **SA Actions**1. From inputs, determine initial set of themes for further investigation2. Discuss and endorse timeline proposal |  | **SA Actions**1. Based on moderator summaries, select themes 2. Coordinate with RAN / CT to align themes |  | **SA Actions**1. Check WG resource capacity respected2. De-prioritise SI/WI as needed3. Co-ordinate with RAN / CT, including RAN dependencies |
| **Outputs**1. A set of themes for further discussion2. Endorsed Rel-x timeline, including Stage 2 / Stage 3 freeze |  | **Outputs**1. Endorsed list of themes |  | **Outputs**1. Approved WG SI/WI |
| **Next steps**1. moderated email discussion per theme |  | **Next steps**1. WG tasked to define SI/WI based on endorsed themes |  | **Next steps**1. WG start technical work |