Title : **Cover Note on Report of Ad-Hoc Email Discussion on Release Process**

Source: Nortel Networks
(Contact: Iain Sharp)

Agenda: 9.2 - Working Methods

Document SP-040053 contains the report generated during the email discussion on release processes conducted on the SA reflector since the last plenary.

The email discussion attracted active involvement from several delegates but it is clear that some potential contributors felt they did not have time to fully engage with the discussion.

From the responses seen on the email reflector there seems to be general support for the current contents of the report related to the topics covered. It is possible that there are other ideas that could have been considered but were not made available.

The email discussion indicates there is support for some type of method to be introduced to assist in the early implementation of individual features before the whole standards release is completed (refer to section 3.1 and 4.1 of the report). A number of mechanisms to do this were proposed. We did not attempt to select a specific mechanism during the activity since the last TSG. If SA#23 agrees in principle with this conclusion a further discussion to define the exact mechanism to be used is required.