

Key points

This list of key points has been collated during initial discussion, and is subject to change following further refinement and debate.

1. Clearly identify the end objectives of the collaboration

- *Goals: 3GPP/OMA need to cooperate to achieve common interests for the mobile industry. Maintain 3GPP/OMA standards work so that each can support their own missions, whilst ensuring that the two can cooperate to provide end to end support for services. Minimise day to day interaction to achieve their goals when cooperating. Agree and document activities each organization requires from the other. Recognise that OMA and 3GPP have their own work plans to support their own respective missions. Minimise the cost of developing standards by cooperating.*

2. Compatibility of release schedules

- a. *Ensuring different timings do not cause delay in other forum*
- *Required actions: ensure Work Programme and WIs visible to each other and well communicated, and that there are no procedural obstacles. The high common level of participation and visibility of each other's activities (Work Programme and WIs) allows such communication to happen.*

3. Visibility of each other's WI progress

- a. Informing each other of WIs
- b. using common terminology and meaning
- c. identifying WI dependencies
- d. visibility of WI progress and completion
- *Required actions: each organization to inform the other on a periodic basis (e.g. monthly/quarterly) of specific WI status and progress (i.e. draft specifications), using commonly understood terminology, via a*

coordinator (at the organization, and possibly at the WG/WI level also) in each organization. New WIs to be explicitly communicated to the other organization after approval; further each organization can “pull” the current list of approved WIs at any time also. Each organization to clearly identify dependencies in its Work Programme for activities that are being performed by the other organization. Each organization may support this internally with detailed information on specific WI activities. Use of MCC/TP Staff, or other individuals, to ensure communication of WI progress between the organizations.

4. Avoiding additional/unnecessary requirements documents in 3GPP/2

a. Promote that requirements addressed in appropriate place

- *Required actions: each organization to inform the other on a periodic basis (e.g. monthly/quarterly) of requirements documents and their current status. The requirements may exist in the same organization, or in the partner organization.*

5. Resolving interaction with common third parties (i.e. IETF)

a. avoid multiple entry points

- *Required actions: where the two organizations are working in a specific topic (e.g. IMS) which requires interaction with a third organisation (e.g. IETF), then the two organizations should try to agree on which one is the lead contact into that third organisation to ensure consistency of inputs to that third organisation. An example of this would be working with 3GPP's working with IETF for IMS support. Identification of other 3rd parties needs to be addressed on a case by case basis.*

6. Avoiding duplication of work (i.e. understanding OMA/3GPP's respective roles)

a. Identify “common” WIs, determine each forum's responsibility (i.e. 3GPP network-dependent work, and OMA the service layer)

b. Identify current work items with overlap

- *Required actions: A peer to peer relationship to review items on a case by case basis, in order to identify which organization the constituent parts of that work area are best performed in. Need to*

review current list of WIs to identify any overlap and propose a way forward: MMS is a clear example to consider specifically, and possibly make recommendations back to OMA/3GPP. For each work area, a single responsible group should be identified.

7. How to approach any possible work cooperation/transition

- a. Principles of work cooperation/transition (i.e. continuity, identifying “landing zone”, contact points, updates on progress, IPR/copyright)*
 - b. Identifying potential work cooperation/transition (i.e. case by case evaluation, “splitting” of specs for network-dependencies)*
 - c. Improved liaison for coordination on each activity (i.e. identify contact points)*
 - d. Need transparency of related work*
 - e. Ensuring simple reliable coordination procedures in place*
 - f. Identify timescale for any potential transition (e.g. post Release 6, and ensuring maintenance of previous specs)*
- Required actions: Joint meetings or other mechanisms (e.g. OMA WG “x” and 3GPP WG “y” joint meeting, LSs) are encouraged to identify proposals for work split, with any recommendations (including timescales) being made back to each organization to be formally agreed. Need to have proactive support for any work that may be moved from one organization to another (i.e. maintain progress, ensure that the other organization has a target group in which such work would continue). Such work may initially have to split some specifications to differentiate between network-dependent and network-agnostic items within each specification. The “receiving” organization would ensure that the “donor” organization would be kept informed of progress of that work.*