3GPP OP#4 Meeting
San Francisco,
15 November 2000

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Source: **TSG SA Chairman**

Title: **Draft Report of 3GPP OP#4**

Document for: **Information**

Agenda Item: **6.3**

Source: **Secretary**

Title: **Draft summary minutes, decisions and actions from 3GPP Organizational Partners Meeting#4, San Francisco, 15 November 2000**

Agenda item: **all**

Document for:

Decision	**X**
Discussion	
Information	

1   Opening of Meeting and Chairman's Remarks

Mr.Chatterjee (Chairman and Committee T1) opened the meeting and welcomed the participants to San Francisco. The list of participants is given at **Annex E**.

2   Approval of Agenda

The draft Agenda for the meeting was discussed and approved with some minor amendments. The approved Agenda is given at **Annex A** [**3GPP/OP#4(00)1r1**].

3   Approval of Report of OP#3

The draft report of OP#3, which had been revised to take account of comments received, was presented and approved [**3GPP/OP#3(00)45r1**].

Decision OP4/1:   Report of OP#3 approved [**3GPP/OP#3(00)45r1**].

3.1   Actions arising

The status of the actions arising from OP#3 were reviewed [**3GPP/OP#4(00)03**]. It was agreed that all actions had either been discharged or had been placed on the Agenda for this meeting.

4   Results from PCG#5 and matters arising

Mr Rosenbrock (3GPP PCG Chairman) gave a brief introduction of the results of PCG#5 that had taken place the previous day.

The PCG had processed revised Terms of Reference for TSG T which had been submitted to the Organizational Partners for approval [**3GPP/OP#4(00)07**]. These were approved without further comment.

Decision OP4/2:   Revised Terms of Reference for TSG T approved [**3GPP/OP#4(00)07**].

The PCG had processed revised Terms of Reference for TSG CN which had been submitted to the Organizational Partners for approval [**3GPP/OP#4(00)09**]. These were approved without further comment.

Decision OP4/3:   Revised Terms of Reference for TSG CN approved [**3GPP/OP#4(00)09**].

5   Review of 3GPP Progress

Mr Rosenbrock presented a contribution which emphasised the need for 3GPP specifications to contain a "superset" of requirements from which regional requirements could be selected [**3GPP/OP#4(00)05**]. This reflected the original intention for 3GPP specifications but some concerns had been raised that regional requirements were being specified externally to 3GPP, particularly in the case of RAN specifications. After further discussion the Partners confirmed that wherever possible, additional requirements mandated by regulators should be clearly indicated in the "superset" of 3GPP specifications.

Decision OP4/4:   The Partners confirmed that wherever possible, additional requirements mandated by regulators should be clearly indicated in the superset of 3GPP specifications. [**3GPP/OP#4(00)05**].

5.1   Y2000 current results

The Partners noted the progress being made in 3GPP based on the work plan that had been discussed during the PCG meeting held the previous day.

6   3GPP Funding

Mr Yoshimura, on behalf of Mr Davidson, presented the report of the 3GPP Funding and Finance Group (FFG) [**3GPP/OP#4(00)08**]. Mr. Scrase presented the detailed Annexes contained within the report.

FFG had predicted that there would be a budget surplus for year 2000 and a discussion had taken place on how this should be managed. This had led to the proposal that the surplus should be returned to the Partners in the form of a credit note towards their contributions expected in year 2001. This approach was approved by the Partners. It was noted however, that there may be additional expenditure required for TTCN work in year 2001, and that this should be taken into account before concluding on the surplus to be returned.

Decision OP4/5:	The year 2000 budget surplus should be returned to the Partners in the form of a credit note towards their contributions expected in year 2001 [**3GPP/OP#4(00)08**].

FFG had proposed that the following 3GPP support budget should be approved by the Partners for year 2001

Proposed 2001 Support Budget	*Budget allocation (k€)*
MCC Staff	918
MCC Contractors	1944
Travel and subsistence	781
Overheads	1884
Contingency	552
Total	**6 079**

The budget proposal was approved without further comment.

Decision OP4/6:   3GPP support budget for year 2001 approved [**3GPP/OP#4(00)08**].

The following proposed 2001 specific tasks budget was presented and approved taking into account a previous decision that a portion of this funding may be anticipated for use in December 2000.

Task description	*Budget Allocation (k€)*
TTCN for MS interoperability	**338**
Total	**338**

Decision OP4/7:   3GPP specific tasks budget for year 2001 approved [**3GPP/OP#4(00)08**].

FFG had considered the formula on which the contributions from each Partner are based and discussed a proposal received from CWTS that they should continue to contribute outside of that formula. FFG had noted a proposal from CWTS that they provide a fixed payment of 180 k€ for year 2001. This proposal was agreed by the Partners.

Decision OP4/8:	The proposal from CWTS that they should contribute 180 k€ to the 3GPP budget for year 2001 agreed by the Partners [**3GPP/OP#4(00)08**].

Madam Cao also reported that in addition to the financial contribution detailed above, CWTS are considering the provision of a voluntary expert to work within the Mobile Competence Centre. CWTS also confirmed that it was their intention to further increase their contribution to 3GPP for year 2002.

7   New Requests for 3GPP Partnership

The status of the application received from the CDMA Development Group for MRP status in 3GPP was reviewed. Correspondence had been sent to the CDG following the previous OP meeting and an acknowledgement had been received from them indicating that the requisite changes were in the process of being made [**3GPP/OP#4(00)06**]. Further information had been received from the CDG indicating that their change process was now complete, but this had only arrived on the day of this OP meeting [**3GPP/OP#4(00)06**]. The Partners felt unable to draw any conclusion during the meeting but agreed to review the CDG website to verify the completeness of the changes that had been made. This review process would be completed by correspondence and the Secretary was requested to inform the CDG of the results in due time.

Action OP4/1:	OP Heads of Delegation to verify that the change process undertaken by the CDG had now been completed by examination of their website.

Action OP4/2:	Secretary to collate the results of the Heads of Delegation review of the CDG website and to communicate the results to the CDG in due time.

8   Correspondence

No further correspondence had been received that had not otherwise been handled during the meeting.

9   Next Meeting Dates

The meeting schedule for year 2001 was agreed as follows:

PCG/OP   10-11 April 2001 (Sophia Antipolis, France)

PCG/OP   8-9 October 2001 (Japan)

10   A.O.B

No matters were raised under this agenda item.

11   Closure of Meeting

There being no further business the meeting was closed.

Following the closure of the meeting a signing ceremony took place for the formal acceptance of MWIF and 3G.IP as MRPs in 3GPP.

Annex A   Adopted agenda

1	Opening of Meeting and Chairman's Remarks
2	Approval of Agenda
3	Approval of Report of OP#3 3.1 Actions arising
4	Results from PCG#5 and matters arising
5	Review of 3GPP Progress 5.1 2000 current results 5.2 2001 Forecast
6	3GPP Funding 6.1 Report from Funding and Finance Group 6.2 2000 Expenditure and Year End Forecast 6.3 2001 Proposed Budget and Partner Commitments
7	New Requests for 3GPP Partnership
8	Correspondence
9	Next meeting dates
10	A.O.B
11	Closure of Meeting

Signing Ceremony for new MRPs; MWIF and 3G-IP Focus Group

Annex B   List of Decisions

N°.	DECISION
D-OP4/1	Report of OP#3 approved [3GPP/OP#3(00)45r1].
D-OP4/2	Revised Terms of Reference for TSG T approved [3GPP/OP#4(00)07].
D-OP4/3	Revised Terms of Reference for TSG CN approved [3GPP/OP#4(00)09].
D-OP4/4	The Partners confirmed that wherever possible, additional requirements mandated by regulators should be clearly indicated in the superset of 3GPP specifications. [3GPP/OP#4(00)05].
D-OP4/5	The year 2000 budget surplus should be returned to the Partners in the form of a credit note towards their contributions expected in year 2001 [3GPP/OP#4(00)08].
D-OP4/6	3GPP support budget for year 2001 approved [3GPP/OP#4(00)08].
D-OP4/7	3GPP specific tasks budget for year 2001 approved [3GPP/OP#4(00)08].
D-OP4/8	The proposal from CWTS that they should contribute 180 k€ to the 3GPP budget for year 2001 agreed by the Partners [3GPP/OP#4(00)08].

Annex C   List of Actions

N°.	RESPONSIBLE	ACTION
A-OP4/1	OP Heads of Delegation	To verify that the change process undertaken by the CDG had now been completed by examination of their website.
A-OP4/2	Secretary	To collate the results of the Heads of Delegation review of the CDG website and to communicate the results to the CDG in due time.

Annex D   List of documents

Doc. No.	Title	Source	Agenda Item
OP3_45r1	Draft Summary Minutes, Decisions and Actions from 3rd 3GPP OP Meeting, Beijing – China, 18 July 2000	Secretary	3
OP4_01r1	Draft Agenda	Chairman	2
OP4_02	Actions Status List	Secretary	3
OP4_03r1	List of Documents	Secretary	All
OP4_04	Attendees List (to be provided)	Secretary	All
OP4_05	Regional requirements and global circulation of terminals	ETSI	5
OP4_06	Reply to communication received from CDG	Chairman	7
OP4_07	Proposed revision to TSG T Terms of Reference	TSG T Chairman	4
OP4_08	Report from the Funding and Finance Group	FFG Chairman	6.1
OP4_09	Proposed revision to TSG CN Terms of Reference	TSG CN Chairman	4
OP4_10	Further communication received from CDG	Secretary	7

Annex E   List of Participants

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