

TO MEMBERS OF 3GPP TSG RAN WG1

Invitation to the 3GPP TSG RAN WG1 #2 Meeting to be held on 22nd – 25th February 1999 in Yokohama, Japan

Dear Colleagues,

On behalf of Mr. Y. Furuya, NEC has the pleasure to inform you of the arrangements for the above-mentioned meeting including adhoc meetings.

The venue of this meeting will be:

Shin Yokohama Prince Hotel
3-4, Shin Yokohama, Kohoku-ku, Yokohama-shi, Kanagawa
TEL: E+81-45-471-1111
FAX: +81-45-471-1188

<http://www.princehotels.co.jp/shinyokohama-e/index.html>

The meeting will start at 9:00 on Monday, and will end at around 17:00 on Thursday.

Documents for the meeting should be delivered by e-mail to the 3GPP RAN WG1 reflectors before February 16th, 1999, (12.00 JST) or 120 copies should be brought to the meeting.

The deadline for meeting registrations is February 12, 1999. Please note the separate deadline for hotel reservations.

Annexed to this invitation you will find our document about hotel services in the area and a registration form.

I look forward to seeing you in Yokohama.

Yours sincerely,

Yukitsuna Furuya
WG1 Convenor

Encl. : Registration form
List of hotels

TRAVEL INFORMATION

The meeting will be held in the hotel indicated below.

HOTEL INFORMATION

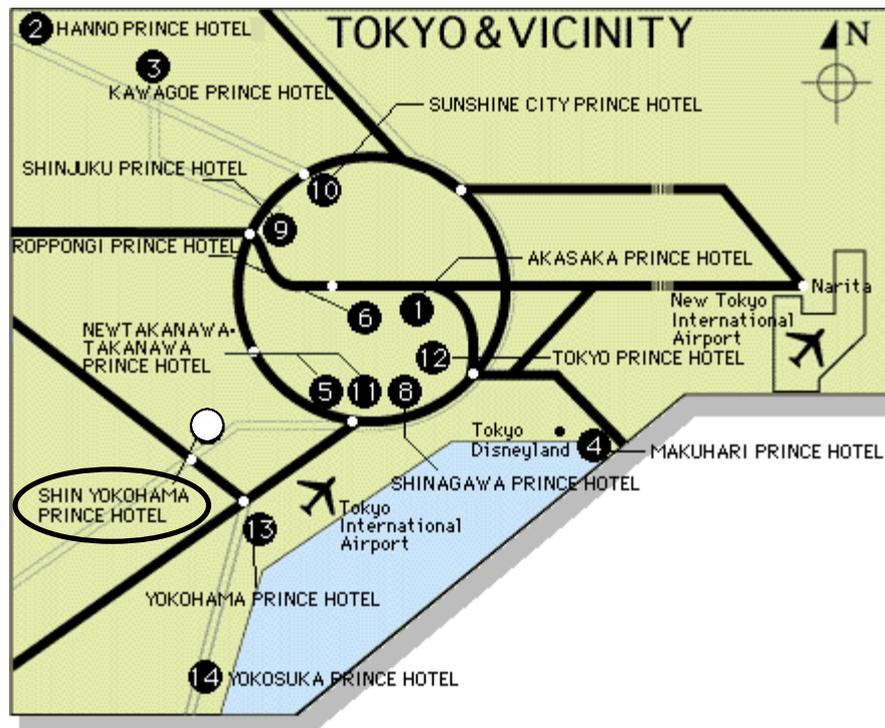
A block booking has been made to the following hotel,

Shin Yokohama Prince Hotel
3-4, Shin Yokohama, Kohoku-ku, Yokohama-shi, Kanagawa
TEL: E+81-45-471-1111
FAX: +81-45-471-1188

<http://www.princehotels.co.jp/shinyokohama-e/index.html>

Please fax the attached form no later than **February 8th** to make your reservation. The special room rate is 13,000 YEN (excluding service fee). The block booking is on the first come, first served basis. Cancellation should be made before two days when you begin to stay.

All delegates are asked to pay their accommodation costs personally upon departure.



Transportation from NARITA Airport to the hotel

NARITA Express (60min)

Shinkansen (20min)

NARITA → TOKYO → SHIN YOKOHAMA
Cost is about 5,000 YEN.

HOTEL RESERVATION FORM

For the 3GPP RAN TSG WG1 meeting, 22-25 February 1999, in Yokohama, Japan.

Please complete ALL sections in BLOCK CAPITALS and send it no later than 8 February 1999 to:

SHIN YOKOHAMA PRINCE HOTEL FAX + 81 45 471 1188

I would like to reserve room (s) for the following nights to the special rate.

Dates: Arrival: Departure:

Name: _____

Company: _____

Address: _____

Fax*: _____

Tel*: _____

(* = including country code)

- Please guarantee my room for late arrival.

Credit card to guarantee this reservation:

• VISA • AMEX • EC • DINERS • OTHER _____

Number: _____ exp. Date: _____

Signature: _____

REGISTRATION FORM

FOR THE ETSI **3GPP TSG RAN WG1 #2 Meeting**

ON 22 - 25 February 1999 IN Yokohama

PLEASE FILL IN THIS FORM AND SEND IT BY 12 FEBRUARY 1999 TO:

Mr. Toyoshima **FAX: +81 3 3592 1103** or **E-Mail: stoyo@arib.or.jp**

Title:	Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/>
Last Name:	
First Name:	
Company:	
Mailing address:	
Telephone:	
Fax:	
E-mail:	
Date and time of arrival:	
Date and time of departure:	

Representing Partner: (tick one box)

- ARIB
- ETSI
- T1
- TTA
- TTC
- UMTS Forum
- Other: _____

Status of Membership: (tick one box)

- 3GPP Individual Member
- Organizational Partner Representative
- Market Representation Partner Representative

Category of represented Individual Membership: (tick one box)

- Administration
- Manufacturer
- Public Network Operator
- Private Service Provider
- Other: _____