



Invitation to 3GPP TSGs#111 Meetings
March 9-13, 2026
Fukuoka, Japan

Dear delegates,

The Telecommunication Technology Committee (TTC) and Association of Radio Industries and Businesses (ARIB) have the pleasure of inviting you to the 3GPP TSGs#111 Meetings to be held in Fukuoka, Japan on March 9-13, 2026.

The meetings will take place as follows:

TITLE	TYPE	DATES	LOCATION	COUNTRY
3GPPRAN#111	OR	March 9-12, 2026	Fukuoka	Japan
3GPPCT#111	OR	March 9-10, 2026	Fukuoka	Japan
3GPPSA#111	OR	March 10-13, 2026	Fukuoka	Japan

General information is provided on the following pages.
We are looking forward to seeing you in Fukuoka.

Yours sincerely,
TTC and ARIB

Meeting Registration

The registration for the meeting is accepted online at the 3GPP portal from the URL shown below. When the registration is completed successfully, you will receive a confirmation email.

Your early registration would be greatly appreciated to help us successfully organize this event.

Meeting	Link to register
3GPPRAN#111	https://portal.3gpp.org/#/registration?Mtgid=60793
3GPPCT#111	https://portal.3gpp.org/#/registration?Mtgid=60792
3GPPSA#111	https://portal.3gpp.org/#/registration?Mtgid=60794

Delegates' Badges (Please be prepared with your badge and a badge holder in advance)

Delegates are responsible for printing and bringing their own identity badges from the hyperlink provided in their registration confirmation emails.

Printers are not available at the venue to print the badges.

Delegates are kindly requested to re-use badge holders they have retained from previous 3GPP meetings and wear the badges visibly at the meeting rooms area.

Only delegates wearing their badges will be permitted to enter the meeting rooms.

A single badge will grant you access to all the rooms throughout the meeting.

The badges do not have QR codes to control access, so, the delegates will not be asked to scan the QR codes at the entrance of the meeting rooms.

Host Contacts

For any questions about the meeting, please contact the Meeting Coordinators.

ILCC Co., Ltd.

E-mail: tsg111_sec@ilcc.com

Meeting Venue

Hakata International Exhibition Hall & Conference Center

2-22-15 Toko, Hakata-ku, Fukuoka City, 812-0008

TEL: +81-92-441-9781 (10:00-18:00 Weekdays) <https://www.hakata-ieh.jp/en/>

Facility name	Hakata International Exhibition Hall & Conference Center
Address	2-22-15 Toko, Hakata-ku, Fukuoka City, 812-0008
Total floor area	Approx. 18,000㎡
Floor composition	4F: Hall and waiting rooms 3F: Hall and waiting rooms 2F: Meeting rooms 1F: Parking lot



TSG111 meetings will be held on the third floor of the venue. See Annex 2 for the floor map.

The following is the address of the venue written in Japanese in case you need to tell your destination to a taxi driver or to anyone you would ask for help.

博多国際展示場&カンファレンスセンター
 812-0008 福岡市博多区東光2-22-15
 電話 092-441-9781 (10:00-18:00 週日)

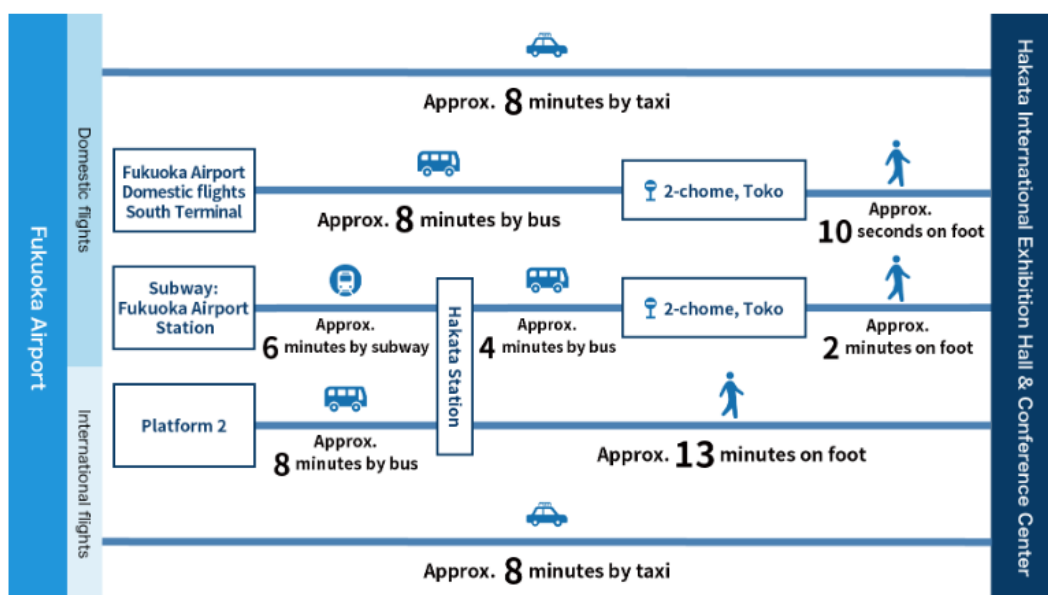
Access to The Venue

Area Map

<https://www.hakata-ieh.jp/en/>



From Fukuoka Airport to the venue



Use of a taxi is quick and convenient for transport from Fukuoka Airport to the facility.

Accommodation

Please make sure to reserve your own accommodation.

There are not any exclusive nor designated accommodations prebooked for the 3GPP meeting. Delegates are asked to reserve their accommodations by themselves through general travel agencies or hotel reservation websites.

(Please kindly note that the host will not be responsible for negotiations with any hotels.)

Visa Request

To find out whether you need a visa for entry to Japan, please consult http://www.mofa.go.jp/j_info/visit/visa/faq.html#g1-1 and click the link "[the List of Countries and Regions That Have Visa Exemption Arrangements with Japan](#)" in the Q&A No.1. The list shows "Arrangements of Exemption of Visas". If your home country's name is not shown on the list, you need a visa.

If you need a visa, please apply for visa support here (<https://www.ttc.or.jp/e/3gpp202603japan/visa>).

Please fill out the necessary information and upload your "Travel Itinerary" by filling in the template file for "Travel Itinerary" which can be downloaded from the above site.

Example of "Travel Itinerary" can be found in the Annex. **(See Annex 1)**

If you need to submit a "Letter of Guarantee" to the Ambassador or Consul-General of Japan, please select a radio-button and upload the scanned image (PDF) of the "Pledge" with the necessary information filled in and signed by your supervisor. The template file for "Pledge" can also be downloaded from the above site.

Contents of "Pledge" can be found in the Annex. **(See Annex 1)**

The deadline of applying for visa support is February 20, 2026.

For any questions, please contact 3gpp-tsg202603@gp.ttc.or.jp (attn. 3GPP secretary in TTC).

WLAN

Wireless LAN (IEEE802.11ac/n/a/g/b) is available in the meeting rooms.

Voltage

Please bring your voltage converters and plug adapters! (100 volts/60hertz)

Japanese plugs 100V/60Hz are two flat pin type (A-type) plugs. Please make sure you have the correct adapters. Voltage converters or adapters will NOT be provided at the meeting venue.



Currency

Yen (¥) <https://www.xe.com/currency/jpy-japanese-yen>

ATTENTION!!

Some restaurants and small cafeterias in downtown Fukuoka do not accept credit cards. We strongly suggest that you prepare in advance Japanese cash (Yen) at the currency exchange.

Followings are for your information for currency exchange in Fukuoka airport:

<https://www.fukuoka-airport.jp/en/service/m-bank.html>

Lunchtime Information

The venue does not have any restaurants inside the premise. Please enjoy restaurants around the venue or use the nearby convenience stores and supermarket

Followings are for your information for your lunch:

<https://www.ttc.or.jp/e/3gpp202603japan/information>

※ NOTES

- Use of delivery services (such as Uber Eats) are prohibited at the venue by the instruction of the public health department.
- Though, lunch pack bought by yourselves at a convenience store or supermarket is allowed to be brought in the premise.

Time Zone

JST=UTC+9 hours

5G/4G coverage

5G and 4G are available in wide areas in Japan. For availability of roaming services, please check with your operator.

Weather

The average temperature of March in Fukuoka City

14°C (High) / 7°C(Low)

<https://www.japan.travel/en/weather/kyushu/fukuoka/>

Sightseeing

Japan National Tourism Organization: <https://www.japan.travel/en/>

Fukuoka Convention & Visitors Bureau: <https://www.welcome-fukuoka.or.jp/english/>

(ANNEX 1) Examples of Travel Itinerary and Pledge for visa support

If you need a visa, go to Visa Support (<https://www.ttc.or.jp/e/3gpp202603japan/visa>), fill out the required details there and fill in your Travel Itinerary as shown in the example below on the template provided on the above site and upload it to the site.

Travel Itinerary (example)

(Please refer to examples shown in the table.)

Date	Activity Plan	Contact	Accommodation
Mar 7, 2026	Arrival from Paris to Fukuoka International Airport †	*1	*1 ††
Mar 8, 2026	Preparation for TSG-xx meeting	*1	*1 ††
Mar 9-13, 2026	Attending TSG-xx meeting	*1	*1 ††
Mar 14, 2026	Departure from Fukuoka International Airport to Paris †		
*1 Hotel Sunroute Hakata: 4-10 Hakataeki-chuogai, Hakata-ku, Fukuoka-shi, Fukuoka †† Tel +81-92-434-1311			

† Please fill in the routes to and from Japan.

† † Please specify the name of the hotel you plan to stay at.

If you require a 'Letter of Guarantee' addressed to the Ambassador or Consul General in Japan, please complete the Pledge template on the Visa Support website (<https://www.ttc.or.jp/e/3gpp202603japan/visa>), obtain the signature of your supervisor, and submit it in PDF form with your application.

The following is an example of how to fill in the Pledge.

Pledge (example)

Date of document created

Dear Dr. Hideyuki Iwata,

Name of the Supervisor of Company Name on behalf of Name of visa applicant would like to request the following documents from TTC, required for applying visa for visiting Japan to attend 3GPP TSGs meeting at Fukuoka (venue at Hakata International Exhibition Hall & Conference Center) on March 9-13, 2026.

- Letter of reason for invitation
- Schedule of stay
- Letter of Guarantee
- A certified copy of the incorporation register or an overview of the company/organization

I, Name of the Supervisor hereby declare that Company Name will be responsible for the bullets mentioned below in order to request the Letter of Guarantee from TTC.

1. Expenses for the stay in Japan
2. Return travel expenses
3. Compliance with Japanese laws and regulations

Name of the supervisor
Job title of the supervisor
Company Name

Sign

Contact

Email address and/or phone number of the supervisor, or company representative

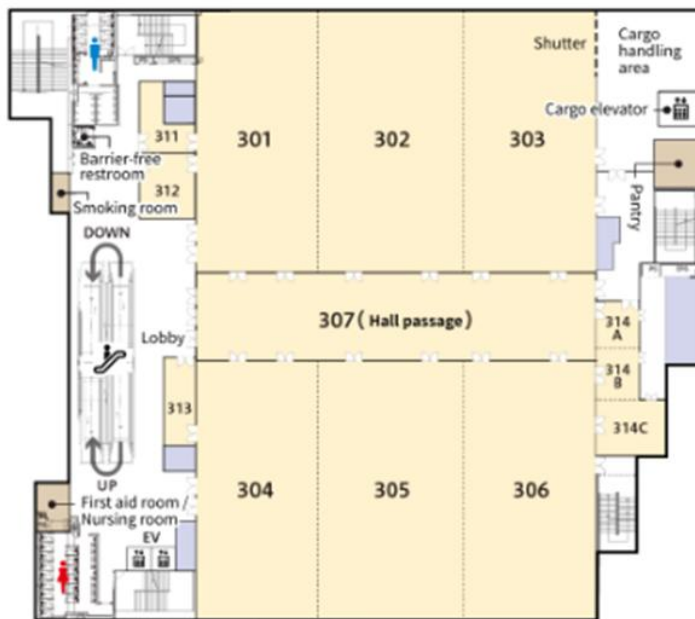
(ANNEX 2) Floor Map

TSG meetings will be held on the third floor of the Hakata International Exhibition Hall & Conference Center

3rd Floor –Multi-Purpose Hall–

A space that has columns and a ceiling height of 5m; A hall of approximately 3,000m² that can be divided into a maximum of six smaller rooms

Can be used by dividing it into rooms of 400m², 800m², and approximately 1,300m²; Carpet tile finishing



Purple areas are not part of the venue.

Lobby



Hall

