



**Invitation to the 3GPP TSG SA5#124 Meetings  
25 February-1 March 2019  
Taipei, Taiwan.**

Dear Delegates,

Chunghwa Telecom with the support of National Taiwan University of Science and Technology (NTUST) is honored to host the 3GPP SA5#124 meeting in Taipei, Taiwan, to be held at the International Building (IB) in NTUST.

A block of rooms has been reserved at the hotel. The reduced room rate is NT\$ 4,730 (~\$158 USD incl. tax) and the cut-off date for the hotel is **12<sup>th</sup> February, 2019.** Complimentary guest room internet and one buffet breakfast are included. Please read the reservations section of the invitation for more information regarding booking your room. NTUST and Howard Taipei Hotel are right in the city center. Google map can provide many options, including, metro, bus, taxi, and walk. Taxi will cost less than NT\$150 (~\$5 USD).

In addition to making your hotel reservation, it is also very important to register for the meeting on the 3GPP website as well. This provides the MCC and meeting planners with important planning information. Please visit [www.3gpp.org](http://www.3gpp.org) to register on line. Those who do not register for the meeting in a timely fashion will not have a name badge at the registration desk.

Meeting directions and general information are provided in the following pages.

We look forward to seeing you all in Taipei, Taiwan.

Yours sincerely,

Chunghwa Telecom and NTUST

Dr. Yuan-Kai Chen, Chunghwa Telecom, email: [ykchen@cht.com.tw](mailto:ykchen@cht.com.tw)

Ray-Guang Cheng, Professor, NTUST, email: [crg@mail.ntust.edu.tw](mailto:crg@mail.ntust.edu.tw)



## General Meeting Information

### Meetings

3GPP TSG SA5#124

### Locations:

Taipei, Taiwan

### Meeting Room:

International Building (IB), NTUST

No.43, Sec. 4, Keelung Rd., Da'an Dist., Taipei 106, Taiwan

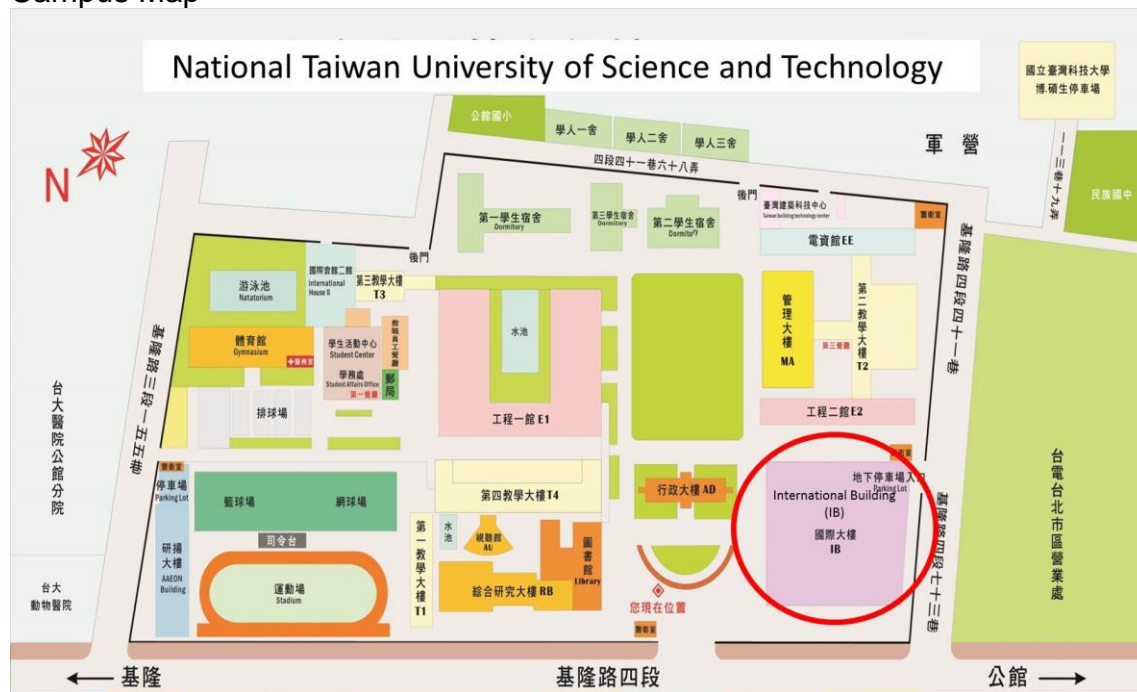
Phone: +886 2 2733 3141

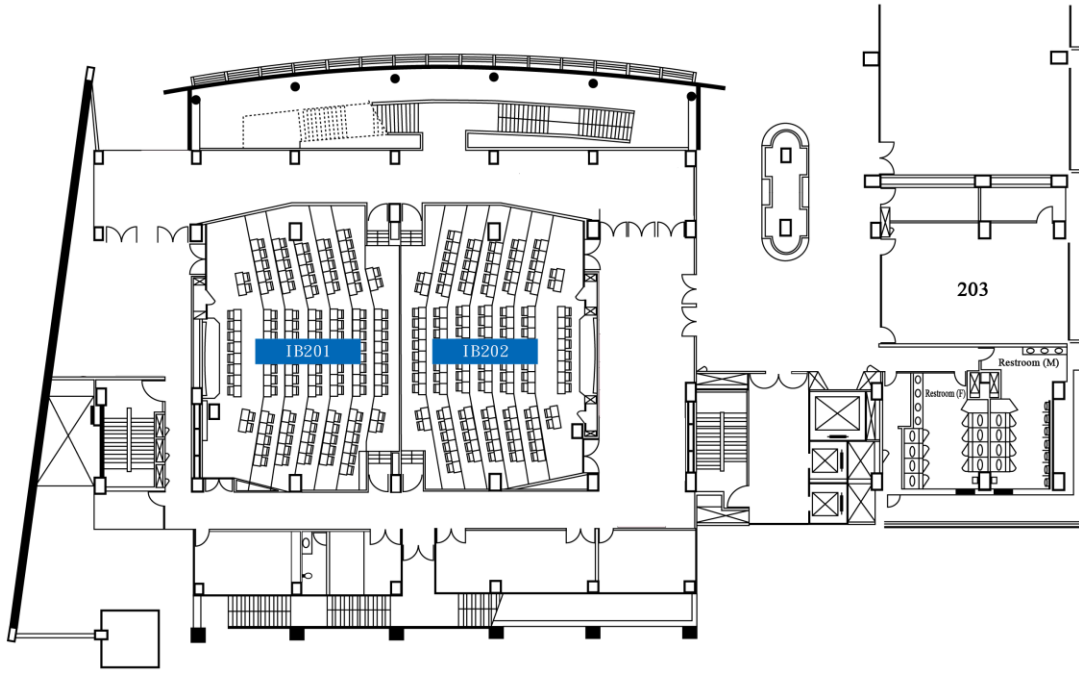
臺北市基隆路四段 43 號 (Chinese address)

### Location & Transportation



### Campus Map







**Hotel Address and Contact Information:**

Howard Taipei Hotel. (台北福華大飯店)  
160, Section 3, Jie Ai Road, Taipei, Taiwan 106  
Phone: +886 2 2700 2323  
臺北市仁愛路三段 160 號 (Chinese address)  
[http://taipei.howard-hotels.com/CT\\_Taipei2.php](http://taipei.howard-hotels.com/CT_Taipei2.php)



**Room Rate:**

- NT\$4,300+10% – Superior King (1 Double Bed ; With 1 breakfast)
- NT\$4,600+10% – Deluxe King (1 Double Bed ; With 1 breakfast)
- NT\$4,700+10% – Superior Twin (2 Single Beds ; With 2 breakfast)
- NT\$5,500+10% – Deluxe Twin (2 Double Beds ; With 2 breakfast)
- NT\$5,200+10% – Rosewood Superior King (1 Double Bed ; With 1 breakfast & Executive Floor Treatment)
- NT\$5,600+10% – Rosewood Superior Twin (2 Single Beds ; With 2 breakfast & Executive Floor Treatment)
- NT\$5,500+10% – Rosewood Deluxe King (1 Double Bed ; With 1 breakfast & Executive Floor Treatment)
- NT\$6,300+10% – Rosewood Deluxe Twin (2 Double Beds ; With 2 breakfast & Executive Floor Treatment)
- NT\$6,600+10% – Rosewood Junior Suite (1 Double Bed; With 1 breakfast & Executive Floor Treatment )
- NT\$6,900+10% – Rosewood Deluxe Suite (1 Double Bed ; With 1 breakfast & Executive Floor Treatment)

(Inclusive of one internet access in guest room, hotel compliments per stay, daily newspaper, one welcome drink per stay, daily two bottle of mineral water, access to the health club at 4th floor.)

**Children and extra beds:**

Infant 0-1 year(s): Stay for free if using existing bedding. Note, if you need a cot there may be an extra charge.

**We have a limited number of baby beds so please make sure to reserve on in advance if needed.**

Children 2-12 year(s): Stay for free if using existing bedding.

Guests over 12 years old are considered as adults.





**Extra charge:**

NT\$400+10% –Additional breakfast per person (using existing bedding).

NT\$1,500+10% –Additional bed per day, per person.

NT\$(400+1,500)+10% –Additional bed + Breakfast per day, per person.

The above rates are valid from February 23<sup>rd</sup> to March 3<sup>rd</sup>, 2019

**Cut-off Date:**

12<sup>th</sup> February, 2019

Please be sure to make your reservations before the cut-off date to insure the lower group rate. Rates may be significantly higher after the cut-off date.

**Check-in/Check-out Times:**

Check in – 15:00 pm

Check out – 12:00 pm

**Reservations:**

Please fill in the form in attachment to make your reservation.

**Cancellations:**

Reservations must be cancelled 72 hours prior to arrival in order to avoid a penalty of one night's room and tax.

**Airport:**

Taiwan Taoyuan International Airport

**Time Zone:**

Taipei is on CST (China Standard Time), GMT +8 year-round.

**Transportation Information**

**(1) From Taiwan Taoyuan International Airport to Howard Taipei Hotel:**

By Taxi – NT\$ 1,200 ~ \$ 40 USD (one way) and will take 40~50 minutes (depending on traffic). *Please note: This was the price at the time of distribution. This price is subject to change.*

By Shuttle & Metro - Airport Bus - Howard Plaza Hotel, NT\$ 145 one way (about 50 minutes)

Limousine transfer NT\$ 1,890 one-way

By High-Speed Rail and MRT - Bannan Line: Zhongxiao-Fuxing Station, Exit 2  
Wenshan-Neihu Line: Daan Station



**Direction to Howard Taipei Hotel:**

<http://www.howard-hotels.com.tw/en/taipei/home/>

**(2) From Howard Taipei Hotel to NTUST:**

By Taxi – NT\$ 150 ~ \$ 5 USD (one way) and may take 10 minutes (depending on traffic). Please note: This is the estimate price.

By Bus – Bus No. 275 to NTUST Station.

By MRT – Xindian Line: get off at Gongguan Station, take Exit 2 and then 10 minutes' walk.

By Bike or walk – see Google maps at <https://goo.gl/maps/Tr93d4ycEik> for direction.



### **VISA Information**

**1. For visa information, please see the website below:**

<http://www.boca.gov.tw/np.asp?ctNode=776&mp=2>

**For those participants who are holding PRC passports:**

<http://www.immigration.gov.tw/lp.asp?ctNode=32595&CtUnit=16735&BaseDSD=111&mp=1>

**2. For those participants who are holding PRC passports and need an entry VISA,**

please contact Kara Liao ( 廖 翊 如 , Tel: +886-2-27301247, Email: <mailto:kara@mail.ntust.edu.tw> ) for application forms and detailed information. It takes about 2 months to process the visa application. You are advised to submit your visa application as early as possible. There will be a NTD 600 fee associated with the application.

### **3. Invitation Letter**

To obtain an invitation letter for VISA application, please contact Kara Liao (廖翊如, Tel: +886-2-27301247, Email: <mailto:kara@mail.ntust.edu.tw> ), should you require a personal letter of invitation for a visa application. Your email must include the following information in order for it to be processed:

**PLEASE NOTE: LETTERS MAY TAKE 14 DAYS TO BE PROCESSED.  
LETTERS WILL BE SENT VIA EMAIL ONLY**

Date:

1. Family name (last name):
2. Forename (first name):
3. Birth date (month/date/year):
4. Passport number and issuing country:
5. Gender:
6. Company name:
7. Occupation/Position:
8. Company/mailling address:
9. Postal Code:
10. Country:
11. Telephone number:
12. Fax number:
13. Name of meeting:
14. Location of meeting:
15. Howard Taipei Hotel Confirmation Number:



## **General Information for Stay in Taipei**

Before arriving at 3GPP SA5#124, there are some important things we need to tell you. Please ensure all attendees from your country are aware of those too.

### **Currency**

Foreign currencies can be exchanged at government-designated banks and hotels. Receipts are given when currency is exchanged, and must be presented in order to exchange unused NT dollars before departure.

The exchange rate to one US dollar is about NTD 30. For different currencies, please visit the Currency Converter at [Currency Conversion 1](#) and [Currency Conversion 2](#).

Major credit cards such as American Express, Master Card, Visa, and Diners Club are accepted and traveler's checks may be cashed at foreign-exchange banks, some tourist-oriented businesses, and (by room guests) most international tourist hotels.

※For further information about New Taiwan Dollar notes, please visit the [Central Bank of the Republic of China \(Taiwan\)](#) website.

### **Weather**

In February, the temperature ranges between 12°C (53°F) and 28°C (83°F), and the average temperature is about 18 °C (64°F). Check the weather on <http://www.accuweather.com/en/tw/taipei-city/315078/weather-forecast/315078>

### **Power Adapter**

Electrical sockets (outlets) in Taiwan usually supply electricity at between 110 and 120 volts AC which are very similar to the electrical outlets found in the United States and Canada. If your appliance has a North American plug, it's possible that you won't need any adapter at all in order to plug in there. If your appliance is from another part of the world, and it is built only for 220-240 volt electricity, or a Japanese appliance built for 100 volts, then a travel plug adapter by itself won't be sufficient. The voltage will have to be changed from 110-120 volts at the socket, to whatever voltage your appliance requires.

### **Travel Insurance**

We hope that no one requires medical attention while attending 3GPP SA5#124 but nevertheless we recommend you should be covered by travel insurance for medical situations, as you may find that medical bills are high. Serious medical problems requiring hospitalization can cost tens of thousands of dollars.

### **Sightseeing**

Please visit the following link to get tourist information. <http://eng.taiwan.net.tw/>

**Have a great meeting and enjoy your stay in Taipei!**





# Attachment