



The European Friends of 3GPP



have the pleasure of inviting you to  
**3GPP SA3#31 Meeting**  
From Tuesday 18 to Friday 21 of November 2003  
in Munich, Germany



3 October, 2003

**Invitation to the 3GPP SA3#31 meeting  
from Tuesday 18 to Friday 21 of November, 2003 in Munich  
PLEASE BRING YOUR WIRELESS LAN CARD**

Dear Delegate,

**The European Friends of 3GPP** have the pleasure of inviting you to the above-mentioned meeting.

ACCOMMODATION	MEETING ROOM
<b>Novotel Muenchen</b> Rudolf-Vogel-Bogen 3 D-81739 Muenchen Germany Tel +49 89 638000 Fax +49 89 6351309 email <a href="mailto:H0792@accor-hotels.com">H0792@accor-hotels.com</a> web <a href="http://www.novotel.com">www.novotel.com</a>  <b>Single occupancy @ €94 B&amp;B</b> <b><u>BLOCK BOOKING TILL 10/11/03</u></b>	SIEMENS premises  "Xenia Forum" Meeting room in building 48 Muenchen-Perlach, Otto-Hahn-Ring 6, Germany.
HOW TO REACH THE HOTEL?	MEETING REGISTRATION
<b>Airport:</b> Munich Airport  45 minutes by taxi from the Airport to the Hotel @40 €	<b>Please register on the meeting online:</b> <a href="http://webapp.etsi.org/MeetingCalendar/MeetingDetails.asp?mid=23767">http://webapp.etsi.org/MeetingCalendar/MeetingDetails.asp?mid=23767</a>

The meeting will start on **Tuesday 18 at 0900** and it is expected to end around 1700 on **Friday 21<sup>st</sup> of November**.

We look forward to seeing you all in Frankfurt.

Yours sincerely,

**"European Friends of 3GPP"**

**Alcatel, Ericsson, Lucent Technologies,  
Mitsubishi Electric, Nokia, Nortel Networks,  
O2, Orange, Panasonic, Siemens, SIMalliance ,  
Sonera, Telefonica, TIM, T-Mobile, Vodafone,**



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## ACCOMMODATION

- EF3 is not responsible for reservation confirmations, cancelled or changed reservations or no-shows. Please contact the hotel directly to make any changes.
- Please make your own booking filling in the hotel registration form. To guarantee your reservation, we would require credit card number with expiry date. Guaranteed reservations will be held all night and may be cancelled up to 3 days before the day of arrival. A charge, equal to one night stay, will apply in the event of non arrival.

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## ATTRACTION

[http://www.muenchen-tourist.de/englisch/index\\_e.htm](http://www.muenchen-tourist.de/englisch/index_e.htm)

### WIRELESS LAN

There will be a wireless LAN.

### HOST CONTACTS

For any questions about anything relating to the meeting please contact:

**Emmanuelle Wurffel**

**Phone:** +33 4 92 94 42 66

**E-mail:** [contact@eurofriends3.org](mailto:contact@eurofriends3.org)

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### Allocation of Tdoc Numbers

Please contact Maurice Pope at [maurice.pope@etsi.org](mailto:maurice.pope@etsi.org)

Documents related to the meeting can be found at: <http://www.3gpp.org>

### VISA LETTER

**\*\*\*\*NEW\*\*\*\*VISA APPLICATION\*\*\*\***

☞ Delegates needing a visa in order to attend a meeting hosted by EF3 should make their application to the relevant Embassy or Consulate. If you fill in the application form located on the link below, we can provide you with appropriate documentation to support your visa application :

<http://portal.etsi.org/meetings/visa/visa.htm>

### **Weather**

Average temperatures are about 5 °C.

***Don't Forget your adapter (230 volts) and wireless LAN Card!***



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**HOTEL ACCOMMODATION RESERVATION FORM**

**Novotel Muenchen**  
Rudolf-Vogel-Bogen 3  
D-81739 Muenchen  
Germany

Tel +49 89 638000 web [www.novotel.com](http://www.novotel.com)  
3GPP SA3#31 meeting 18-21 November 2003

*\* to be sent to the Hotel by 10 November 2003 at the latest \**

Please fax to Fax No. +49 89 6351309 or E-mail: [H0792@accor-hotels.com](mailto:H0792@accor-hotels.com)

**BLOCK BOOKING CODE "3GPP"**

Family Name: \_\_\_\_\_  
 First name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Street/P.O. Box: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ City: \_\_\_\_\_  
 Country: \_\_\_\_\_  
 Phone (Office): \_\_\_\_\_ Fax (Office): \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**HOTEL BOOKING**

Please make the following reservation concerning the '3GPP' for me:

\_\_\_\_\_ x Single Room (94,00 €)

*Room rate per night, including breakfast and VAT*

Non-Smoking Room       Smoking Room

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

**CREDIT CARD GUARANTEE**

To guarantee your reservation, the hotel requires credit card number with expiry date. Guaranteed reservations will be held all night and may be cancelled up to 3 days before the day of arrival. A charge, equal to one night stay, will apply in the event of non arrival.

Type of Credit Card:       Visa     Master/Aces     American Express     Diners     JCB

Credit Card Number:      I

Expiry Date      \_\_\_\_\_ / \_\_\_\_\_

Bearer's Name (please print): \_\_\_\_\_

Date: \_\_\_\_\_      Bearer's Signature: \_\_\_\_\_