

Approved ToR

Rev 1.0 October 30, 2002

Terms of Reference of the OCG ad-hoc group on Security (OCG Security)

Introduction

The creation of the OCG SEC was decided at the Board #38 on 30 May 2002. The group's primary role is to provide a light-weight horizontal co-ordination structure for security issues that will ensure this work is seriously considered in each ETSI TB and that any duplicate or conflicting work is detected. To achieve this aim the group should mainly conduct its work via email and, where appropriate, co-sited "joint security" technical working meetings.

When scheduled, appropriate time at each "joint SEC" meeting should be allocated during the meetings to allow for:

- Individual committee activities as well as common work;
- Coordination between the committees; and
- Experts to contribute to more than one committee.

Membership of the OCG SEC

The membership of the group is to be at the discretion of the Technical Bodies represented on the OCG; technical bodies are thus free to nominate members to participate in the work of the group.

In the interests of efficiency during physical meetings a maximum of three members from an individual technical body is recommended together with an indication as to which members can speak on behalf of the technical body if required. There is no limit to the number of experts that can register on the OCG SEC email discussion list.

- The chairperson may invite other experts or rapporteurs including those from external organizations.
- Members of the ETSI Secretariat can participate as required and/or represent their respective technical body(ies) when requested so to do.
- The Commission Services can participate as ETSI Counsellors in the Group.
- An electronic membership list will be maintained - together with e-mail exploder facilities.
- Chairmanship and officials of the OCG SEC
- tbd.

Duties of the OCG SEC

To co-ordinate the work programme and, when appropriate, the meeting calendars of ETSI TBs security working groups and undertake measures to efficiently continue and stimulate further co-ordinated work in this area;

- to identify relevant work outside ETSI, inform and stimulate appropriate activity in ETSI TBs;

- to provide mechanisms for the effective liaison between ETSI TBs and with external organizations;
- to co-ordinate ETSI representation in GTSC (Global Telecommunication Standards Collaboration) activities on security matters;
- to provide help to TBs to develop a consistent set of deliverables;
- to report to OCG on the progress of work;

Note that individual TB security committees will remain responsible for their own technical deliverable and so this group should not produce its own deliverables. In the case of need, technical deliverables covering generic security aspects should be submitted for formal approval to the ETSI Project TIPHON.

History

Revision 1

This version of the OCG SEC terms of reference was drafted following the meeting of Board#38 and was approved by OCG#17 . Last updated: 2002-11-01 18:20:00