

Title: LS on proposed workshop on MMS Standardisation Management

Source: TSG-SA

To: 3GPP2 TSG-S, 3GPP2 TSG-X, OMA TP

Cc: 3GPP TSG-T

Contact Person:

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Attachments: none

1. Overall Description:

TSG-SA hereby proposes a Joint 3GPP/3GPP2/OMA Workshop to be held in the 4th Quarter 2003 timeframe on MMS Standardisation Management. From the 3GPP side this workshop will be ~~coordinated~~**managed** by TSG-T and TSG-T vice chairman Kevin HOLLEY has been appointed as the ~~3GPP "Workshop Organising Committee" member~~**TSG-T 3GPP contact person for the purpose of organising the workshop together with the 3GPP2 and OMA contacts to be identified (see #2 below).**

Please find below the ~~attached~~**proposed** Terms of Reference for this workshop as they have been endorsed by TSG-T **and TSG-SA**:

1. Membership of the workshop ~~should~~**all** be ~~open to all~~**drawn from** interested parties within 3GPP, 3GPP2 and OMA.
2. Each organisation ~~should~~**all nominate** ~~identify a single contact person for the purpose of organising the workshop~~**a single "Workshop Organising Committee" member**. ~~The contact persons~~ ~~e "Workshop Organising Committee" from the individual organisations~~ ~~should~~**all** discuss and agree how the meeting ~~shall is going to~~ be ~~organized~~**chaired** and additional practical matters not covered by these terms of reference.
3. The workshop ~~should~~**all** be conducted according to consensus rules (i.e. the output is to be agreed by consensus). If consensus cannot be achieved then the output from the workshop can indicate the views expressed in the workshop and the level of support for each view.
4. The objective of the workshop is to develop a proposed plan for future MMS standardisation activity:
 - a. to identify the basic principle of how the work should be split between the groups
 - b. to identify the groups responsible for maintenance of existing specification material
 - c. to identify the target ownership for the current and future specification material
 - d. to identify the organisation which collects new requirements relating to MMS
 - e. to identify how requirements are passed between organisations
5. ~~Any conclusions made at the meeting are not binding on 3GPP, 3GPP2, and OMA~~~~The meeting shall not reach any conclusions binding on 3GPP, 3GPP2 or OMA~~, however ~~it shall make~~ proposals ~~can be made~~ available to members of those organisations for consideration in ~~their own~~**subsequent 3GPP, 3GPP2 and OMA** meetings.

~~Note: "organisation" above refers to 3GPP, 3GPP2 or OMA as appropriate~~

2. Actions:

To ~~3GPP2-S, -3GPP2-X~~**plenary**, OMA TP.

ACTION: TSG-SA asks 3GPP2 and OMA to consider a workshop on MMS Standardisation Management and indicate if they agree on this way forward. Furthermore, 3GPP2 and OMA are invited to study the proposed Terms of Reference and agree them if felt appropriate.

3. Date of Next TSG-SA Meetings:

SA#22	15–18 Dec 2003	Hawaii, US
SA#23	15–18 Mar 2004	Phoenix, US