

September 23, 2003

SUBJECT: **INVITATION TO THE 3GPP TSG #22 MEETINGS DECEMBER 9 - 18, 2003 IN MAUI, HAWAII, USA**

Dear Colleagues,

On behalf of the “North American Friends of 3GPP”, ARIB, and TTC, we are pleased to invite you to the TSG meetings in Maui, Hawaii, USA.

The meeting will be held at the **Westin Maui**. A block of rooms has been reserved at the hotel under the name **3GPP**. The reduced room rates are \$149 + tax and \$169 + tax. You will find a reservation fax form at the end of this invitation. Please read the reservations section of the invitation for more information regarding booking your room.

Please take a few minutes to register for the meeting. The registration form can be found on the 3GPP website. Please visit <http://webapp.etsi.org/3GPPRegistration/fMain.asp?mid=> to register on line. Your completed registration helps in the accurate planning of the meeting.

Meeting directions and general information are provided in the following pages.

The chairman will send the meeting agenda as soon as possible.

We are looking forward to seeing you in Maui.

Sincerely,

Gary Jones, on behalf of the hosts
T-Mobile
Tel.: +1 202 654 5950
Gary.Jones@T-Mobile.com

General Meeting Information

Meetings and Dates:

TSG RAN #22 – December 9 – 12, 2003

TSG CN #22 – December 10 –12, 2003

TSG T #22 – December 10 – 12, 2003

TSG SA #22 – December 15 – 18, 2003

Location:

Maui, Hawaii

Hosts:

ARIB and TTC, and the “North American Friends of 3GPP”

AT&T Wireless, Cingular Wireless, Ericsson, InterDigital Communications, Lucent, Nokia, Nortel Networks, Sharp Laboratories, Skyworks Solutions, T-Mobile, TruePosition

Contact:

Gary Jones

T-Mobile

Tel.: +1 202 654 5950

Gary.Jones@T-Mobile.com

Hotel Address and Contact Information:

The Westin Maui

2365 Ka'anapali Parkway

Lahaina, Maui, Hawaii 96761

Tel.: +1 808 667 2525

Fax: +1 808 661 5764

Hotel Website:

www.westinmaui.com

Room Rate:

Run of House (includes garden view, golf/mountain view) - **\$149** +Tax

Run of Ocean (includes ocean view, and deluxe ocean categories) - **\$169** +Tax

Resort Fee:

Please note that the resort fee of \$13.00 per room per day has been waived for 3GPP delegates. However, feel free to enjoy the convenient amenities of the resort fee:

- In-room coffee and Tea
- Self- parking
- Health Club admission
- Hawaiian activities – Hawaiian arts and crafts
- Shuttle to/from golf and tennis in Kaanapali
- Shuttle to/from Kapalua Airport
- In-room safes
- No access charges for local calls
- Daily newspaper delivery

Cut-off Date: November 7, 2003

Please be sure to make your reservations before the cut off date to insure the lower group rate. Rates may be significantly higher after the cut-off date.

Check-in/Check-out Times:

Check in – 3:00 pm

Check out – 12:00 pm

Reservations:

Reservations may be made via telephone or fax. Delegates may call the hotel directly at **Tel.: +1 808 667 2525** or call toll free within the US **Tel. +1 866 500 8313**. Reservations may also be faxed directly to the hotel. To make your reservation via fax fill out the reservation form on the last page of this invitation and fax the completed form to **Fax: +1 808 661 5764**.

Cancellation:

Reservations must be cancelled 72 hours prior to arrival to avoid a penalty of one night's room and tax.

Please Note: The SK Group is not responsible for reservation confirmations, cancelled or changed reservations or no-shows. Please contact the hotel directly to make any changes.

Airport:

Kahului (OGG) – 45 minutes from hotel.

Kapalua (JHM) – 15 minutes from hotel

The hotel provides complimentary shuttle service to the Kapalua airport for hotel guests as part of the resort fee.

Please note that the Kapalua Airport has limited hours of operations and is not open after dark.

Wireless LAN:

This will be a paperless meeting.

ETSI will provide and administer a Wireless LAN for document distribution. Please be sure to bring your wireless LAN card to the meeting.

Phone/internet charges:

Each delegate is responsible for verifying any toll charges that may be incurred by placing local, long distance and toll-free calls from a guest room.

There is a connection fee \$0.99 for the first hour for toll free numbers.

Local calls are free for 3GPP delegates as part of the resort fee.

Please note that this was the cost of calls at the time this invitation was distributed. This charge is subject to change.

GSM Coverage:

There is GSM coverage in Maui.

Cell Phone Rental:

The SK Group has arranged special rates for 3GPP delegates with Cellhire, the world leader in wireless rentals. Cellhire is able to provide mobile communications nearly anywhere in the world. Please contact (877) 467-1355 and quote affiliate #3909 to receive your special rate and more information.

Time Zone:

Hawaii Pacific Zone

Taxi/Shuttle Information:

From Kahului Airport (OGG):

Taxi - \$55 – 60 one way

Shuttle - \$18 – 20 one way

From Kapalua Airport (JHM):

The hotel provides free shuttle service from the airport. Once you arrive at the airport use the hotel courtesy phone to call for shuttle service.

Directions From Area Airports:**From Kahului Airport**

- Head north on Airport Road and then turn left onto Dairy Road.
- This will connect to Highway 380 Huihelani Highway.
- Turn left onto Highway 30 Honoapiilani Highway and follow to the Kaanapali area.

From Kapalua Airport

- If you are driving from the Kapalua Airport you take Akahahele towards the ocean.
- Make a left on HI 30 or Honoapiilani Highway.
- Turn right on Kaanapali Parkway.
- Make left into The Westin Maui.

Rental Car Information:**BUDGET:**

US Reservations: +1 800 527 0700

<https://rent.drivebudget.com/Home.jsp>

HERTZ:

US toll-free reservations: +1 800 654 3001

www.hertz.com

THRIFTY:

US toll-free reservations: +1 800 847 4389

www.thrifty.com

Parking:

Overnight valet parking is available for guests at a fee of \$10 per car per day.

Self parking is free for 3GPP delegates staying in the hotel.

Voltage:**110v**

Please be sure you have the correct adapter. Voltage converters will not be provided at the meeting.

Visa Information:

Please contact Shannon Kolka at Shannon@theskgroup.com should you require a personal letter of invitation. Your email must include the following information in order for it to be processed:

1. Family name (last name)
2. Forename (first name)
3. Birth date (month/date/year)
4. Passport number and issuing country
5. Gender
6. Company name
7. Company/mailing address
8. Country
9. Telephone number
10. Fax number
11. Name of meeting

Letters will only be sent via Federal Express mail upon request.

Letters will be sent via fax unless otherwise indicated on the request.

Please do not contact ETSI, the meeting chairman, or the “North American Friends of 3GPP” representative for a visa letter. Letters will be processed within 7 days of receiving an email request. If you have not received your letter within 7 days or have any changes after receiving a faxed copy, please contact Shannon Kolka at Shannon@theskgroup.com.

Maui Dining:

Please visit the following sites for a complete listing of local restaurants and reviews.

http://www.fodors.com/miniguides/mgresults.cfm?destination=maui@98&cur_section=din

Maui Information:

<http://www.fodors.com/miniguides/mgresults.cfm?destination=maui@98>

Area Attractions

<http://gohawaii.about.com/library/weekly/aa102300a.htm>

Weather

Current weather conditions in Maui

<http://weather.cnn.com/weather/forecast.jsp?locCode=1Z5>

Nightlife

<http://www.pubclub.com/hawaii/islands.htm>

Shopping:

<http://www.mauimapp.com/shopping.htm>

<http://www.kaahumanu.net/>

Beaches

<http://www.maui.net/~tkern/beaches.html>

Please direct any questions regarding the logistical arrangements of this meeting to the
3GPP Meeting Coordinators:

The SK Group
Suzanne Schlanger
Shannon Kolka
Tel. +1 310 286 9262
Fax +1 310 286 9263
Suzanne@theskgroup.com
Shannon@theskgroup.com

Have a great meeting and enjoy your stay in Maui!

3GPP Meetings—December 8 - 18, 2003
Hotel Fax Reservation Form for
The Westin Maui
2365 Ka'anapali Parkway
Lahaina, Maui, Hawaii 96761
Tel.: +1 808 667 2525 Fax: +1 808 661 5764

Cut-off Date: November 7, 2003
Room Rate: \$149 Run of House
\$169 Run of Ocean
Resort Fee: The resort fee of \$13.00 has been WAIVED for 3GPP
Cancellation Policy: Reservations must be cancelled 72 hours prior to arrival. Reservations cancelled within 72 hours and no shows will be charged one night's room and tax.
Name of Meeting: 3GPP Meetings
Meeting Date: December 8 – 18, 2003

**Please fax this form to Westin Maui
at: Fax: +1 808 661 5764**

Guest Information

Name of Guest:	
Number of people:	
Guest Address:	
Date of Arrival:	
Date of Departure:	
Guest Telephone Number:	
Guest Fax Number:	
Email Address:	

Billing information to be used as a guarantee

Credit Card Type:	
Credit Card Number:	
Expiration Date:	
Billing Address:	
Signature:	

Room Type (Please circle one)

Run of House (\$149 + tax) Run of Ocean (\$169 + tax)
Smoking Non-Smoking
Single Double

Please make your reservations before the cut-off date (November 7, 2003) to insure the reduced group rate. If you need assistance in making your reservation, or do not receive a reservation confirmation within 72 hours of faxing this form, please do not hesitate in calling the hotel.

Westin Maui - Tel.: +1 808 667 2525