

Source: TSG Chairmen
Title: Proposed priorities for the 3GPP Support team
Document for: discussion and decision
Agenda Item: 8

TSG SA is invited to endorse the following proposed priority guidelines for the 3GPP support.

The primary purpose of the support team is to maximise the voluntary work provided within the 3GPP Groups in order to ensure timely delivery of the expected output.

The following items are listed in highest priority order:

- Produce clean updated versions of the Specifications and to make them available as soon as possible after the TSG meetings, this enables WGs to continue to work and produce Change Requests on correct clean versions. Note that this implies that if meeting support is required, then WG/SWG/WP meetings should not normally be planned directly after the TSG meetings (minimum 2 weeks).
- Provide strict version control management of specifications under change control.
- Produce a Status list following TSG SA meetings.
- Provide meeting support in the following priority order, however, where resource is limited, priority should be given to support of meetings that are expected to have a high output (Specifications/CRs etc.)
 - 1) Provide support to TSGs (including provision of Secretary function).
 - 2) Provide support to TSG WGs (including provision of Secretary function).
 - 3) Provide support to the TSG SWGs/WPs (including provision of Secretary function).

A more detailed task priorities and descriptions can be provided at the next meeting of the TSGs.