

Source: Funding and Finance Group

Title: Funding and Finance Group Activity Report

Agenda item: 6.1

Document for:

Decision	X
Discussion	
Information	

1 Introduction

The Funding and Finance Group (FFG) has met once since the last PCG/OP meeting. The meeting took place in Beijing, China on 10-11 February 2004 at which the following were present:

Yukio Yoshimura	(ARIB)
Fumihiko Hada	(ARIB)
Wang Zhiqin	(CCSA)
Zhao Shi Zhuo	(CCSA)
Aaron He	(CCSA)
Kari Lang	(ETSI)
Adrian Scrase	(MCC)
Asok Chatterjee	(T1 – ATIS)
Byoung-Moon Chin	(TTA)
Nob Horisaki	(TTC)
Keiji Yoshino	(TTC – Chair)

The meeting focused on two main issues; the accountability of the expenditure that had taken place during year 2003 and the finalisation of the funding plans for year 2004. These two issues are addressed in the next two sections.

2 Year 2003 Expenditure

FFG received and reviewed a comprehensive report of the expenditure incurred by the Mobile Competence Centre in year 2003. The full report has been submitted to this OP meeting to ensure total transparency of the expenditure incurred [**3GPP/OP#11(04)06, 3GPP/OP#11(04)07**].

During the consideration of 2003 expenditure, it was noted that there remained 68 kEUR of unspent resource from the TTCN Task Force activity. FFG recalled the decision taken during OP#10 where resources had been assigned to TSG T for the further continuation of the TTCN Task Force, and noted that subsequent to that meeting those resources had been allocated for development of FDD mode TTCN test cases. FFG was also made aware that due to the urgency for TTCN test cases to be written for the Low Chip Rate TDD mode, voluntary resources had been pledged by Chinese Industry. FFG proposes that, in recognition of the significant voluntary contribution expected from China, the remaining 68 kEUR be carried forward into 2004 and be allocated to assist in the development of LCR TDD TTCN test cases. The Partners are requested to approve this proposal.

Recommendation 1: FFG recommends that the Partners approve the carry forward of 68 kEUR of unspent resource from 2003 to 2004 and that it be allocated to assist in the development of LCR TDD TTCN test cases.

On the assumption that Recommendation 1 above is approved, the conclusions from the report are as follows:

Total Income	6465 kEUR
Total Expenditure	6048 kEUR
2003 year end situation	417 kEUR
Resources to be carried forward to 2004	68 kEUR
Surplus to be returned to Partners	349 kEUR

Recommendation 2: FFG recommends that the Partners accept documents **3GPP/OP#11(04)06 and 07** as a true and faithful record of the year 2003 expenditure.

3 Year 2004 Funding

The 2004 budget was approved by the Partners at their meeting held in Boston, US on 2 October 2003. A new formula had also been agreed during that meeting for application by all Partners in 2004.

FFG has followed the decisions of the Partners and implemented the new formula using as a basis the number of Individual Members declared by each Partner. The contribution that each Partner is required to pay is detailed in document **[3GPP/OP#11(04)08]**.

Recommendation 3: FFG recommends that the Partners approve the payments required as given in **3GPP/OP#11(04)08**, which have been calculated in accordance with decisions made during OP#10.

4 Meeting Partner Commitments

One Partner has indicated that they may not be able to meet their full commitment in 2004 (due to fluctuation in Individual Member numbers) and that this would of course give rise to a budget shortfall. FFG has agreed to monitor the receipt of Partner payments and to review the situation in mid 2004. If a budget shortfall is predicted then a process will be put in place to reduce MCC resources before the project runs into debt.

CCSA expressed the view that due to the urgent need for LCR TDD Test Cases more resources should be allocated for that work in 2004. CCSA were advised to take their concerns to TSG T.

FFG noted that some voluntary contribution may be provided for the development of LCR TDD TTCN test cases. However, it has also been noted that this voluntary contribution would increase the overhead charges for MCC, and FFG will need to take this into account during 2004.

5 FFG activity in 2004

FFG has planned the following future meetings:

4 June 2004	Seoul, Korea, (conjoint with TSGs#24)
10 September 2004	Palm Springs, US (conjoint with TSGs#25)

The main task of the group for 2004 will be to monitor expenditure to ensure that the year is completed within budget and to consider new requests for funding should they arise. It will also be necessary to monitor the receipt of Partners payments to ensure that any shortfall is taken into consideration in due time.

6 Chairmanship of FFG

Keiji Yoshino (TTC) has chaired the Funding and Finance Group since October 2001, but, having reached retirement age he is now obliged to step down from this position. The Partners are therefore requested to select a suitable replacement to ensure the continued successful management of 3GPP's financial affairs.

<p>Recommendation 4: FFG recommends that, following the retirement of Keiji Yoshino, a suitable successor is appointed to ensure the continued successful management of 3GPP's financial affairs.</p>
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