

**Source:** Funding and Finance Group  
**Title:** Funding and Finance Group Activity Report  
**Agenda item:** 6.1

**Document for:**

Decision	X
Discussion	
Information	

## **1 Introduction**

The Funding and Finance Group (FFG) has met once since the last PCG/OP meeting. The meeting took place in Pleasanton, USA on 26 February 2003 at which the following were present:

Yukio Yoshimura	ARIB
Fumihiko Hada	ARIB
Kari Lang	ETSI
Adrian Scrase	MCC
Asok Chatterjee	T1
Chuck Bailey	T1
Donald Zelmer	T1 (reporting)
Byoung-Moon Chin	TTA
Nobuhiro Horisaki	TTC
Keiji Yoshino	TTC (Chairman)

The meeting focused on two main issues; the accountability of the expenditure that had taken place during year 2002 and the finalisation of the funding plans for year 2003. These two issues are addressed in the next two sections.

## **2 Year 2002 Expenditure**

FFG received and reviewed a comprehensive report of the expenditure incurred by the Mobile Competence Centre in year 2002. The full report has been submitted to this OP meeting to ensure total transparency of the expenditure incurred [3GPP/OP#9(03)06, 3GPP/OP#9(03)07].

From the report it can be concluded that 3GPP closed within the prescribed budget as reproduced below:

Total Income	7105 kEUR
Total Expenditure	6381 kEUR
2002 year end situation	724 kEUR
Resources to be carried forward to 2003	469 kEUR
Surplus to be returned to Partners	255 kEUR

**Recommendation 1:** FFG recommends that the Partners accept documents **3GPP/OP#9(03)06 and 07** as a true and faithful record of the year 2002 expenditure.

### **3 Year 2003 Funding**

The 2003 budget was approved by the Partners at their meeting held in St Paul de Vence, France on 4 October 2002. During the meeting it was also agreed to reduce the total amount of support budget by a further 250kEUR and the precise budget lines where further reductions should be made was left for the discretion of the MCC in consultation with FFG. The Partners also agreed that the budget should be realized following the same formula as for year 2002 (with the exception of CWTS who had declared an increased single payment).

FFG has followed the decisions of the Partners and having determined the revised number of Individual Members per Partner, has determined revised precise budget lines and calculated the contribution that each Partner is required to pay.

A full description of this work can be found in **[3GPP/OP#9(03)08]**.

**Recommendation 2:** FFG recommends that the Partners endorse the 2003 revised budget and calculation of the payment required from each Partner given in **3GPP/OP#9(03)08**, which has been undertaken in accordance with previous Partner decisions.

### **4 FFG activity in 2003**

FFG has planned the following future meetings:

6 June 2003	Hameenlinna, Finland (conjoint with TSGs#20)
19 September 2003	Berlin, Germany (conjoint with TSGs#21)

The main task of the group for 2003 will be to monitor expenditure to ensure that the year is completed within budget and to consider new requests for funding should they arise. It will also be necessary to prepare a draft budget for year 2004 in order to give advanced notice to the Partners of funding commitments.

FFG noted that a list of ideas had been prepared in St Paul de Vence which could help to reduce expenditure within 3GPP. However, there was little evidence to show that this list was being actively pursued. FFG would like to remind the PCG and OP community of the need to actively consider these ideas in order to cope with the reducing budget.

### **5 Transparency of 3GPP financial matters**

As a final note, FFG would like to remind the Partners that all documents concerning 3GPP financial matters are openly available on the 3GPP website. Furthermore, monthly charts are provided which show the expenditure to date for the major budget items and which projects that expenditure to the year end. The Partners are encouraged to consult these pages.