

October 23, 2013

**INVITATION TO THE 3GPP RAN4 UE RF AD HOC  
JANUARY 14-16, 2014  
AUSTIN, TEXAS, USA**

Dear Colleagues,

On behalf the 3GPP TSG RAN4 Chairman, I am pleased to invite you to the 3GPP RAN4 UE RF Ad Hoc meeting in Austin, Texas, USA, from 14-16 January 2014.

The meeting will be held at AT&T Labs, 9505 Arboretum Boulevard, Austin Texas, 78759 USA. Specific hotel information is available in Attachment 1 to this invitation.

*Please make sure you register for the meeting or there may NOT be a badge for you to enter our facility.* This also provides the MCC and our meeting planners with important planning information. The registration form can be found on the 3GPP website. Please visit <http://webapp.etsi.org/MeetingCalendar/MeetingDetails.asp?mid=31290> to register on line.

Meeting information is provided in this invitation, please read it carefully.

We are looking forward to seeing you in Austin.

Sincerely,

Marc Grant  
[marc.grant@att.com](mailto:marc.grant@att.com)

## General Meeting Information

### **Meetings:**

TSG RAN WG4 Ad Hoc UE RF, 14-16 January 2014

### **Host:**

AT&T

### **Location:**

AT&T Labs  
9505 Arboretum Boulevard  
Austin, Texas 78759  
USA

**Directions from the Airport:** <http://mapq.st/1belfBV>

**Note:** The public foot entrance to our facility is on the NORTHWEST side of the building. Please do not enter in the SOUTHEAST lobby or you will have to walk around the building to get to the other side.

***PLEASE TRY TO ARRIVE EARLY FOR THE MEETING SINCE IT WILL TAKE A FEW MINUTES TO GET EVERYONE REGISTERED AND IN TO OUR FACILITY...***

### **Airport:**

Austin-Bergstrom International Airport (AUS) <http://www.austintexas.gov/airport>

### **Wireless LAN:**

This will be a paperless meeting. AT&T will provide public wireless access in the meeting room.

### **Time Zone:**

Central Time Zone (CST) (GMT-6)

### **Airport Transportation:**

Taxi – Approximately \$55 each way + tip

SuperShuttle: - \$22 each way, shared ride, must pay at desk in Arrivals area of Austin Airport near the east rental car counters

***Please note: These were the prices at the time of distribution of this invitation and are subject to change.***

### **Parking:**

Parking is complementary at most of the hotels in the area near our facility. ***Important: If you are parking a car at our facility, the guest parking is located alongside NORTH side of the Parking Garage on Arboretum Boulevard. Please do NOT park in the small visitor lot immediately outside our building.***

### **Voltage:**

**110v (2 pin grounded or 3 pin)**

Please be sure you have the correct adapter.

Voltage converters/adaptors will not be provided at the meeting



### **Meeting Start Time:**

The meeting will start at 9am on Tuesday morning January 14<sup>th</sup>. A light continental breakfast will be served in the meeting rooms beginning at 8:30 AM.

### **Other information:**

The average weather in January in Austin is a high of 16c (62F) and a low of 5c (41F).

The Arboretum area has many restaurants, both sit-down and fast food. In restaurants which are sit-down with service, it is customary to tip approximately 15%. Waiters in Texas work for tips.

**Rental Car Information:****BUDGET:**

US Reservations: +1 800 527 0700

<https://rent.drivebudget.com/Home.jsp>

**HERTZ:**

US toll-free reservations: +1 800 654 3001

[www.hertz.com](http://www.hertz.com)

**AVIS:**

US toll-free reservations: +1 800 230 4898

[www.avis.com](http://www.avis.com)

**Please direct any questions regarding the logistical arrangements of this meeting to: Marc Grant**

**+1 512 483 1190**

[marc.grant@att.com](mailto:marc.grant@att.com)

## Attachment 1

### Preferred Hotels and AT&T Rates

***Important: The AT&T Labs facility is located about 11 miles north of downtown. The journey by car from downtown to our facility can take between 20 and 40 minutes depending upon traffic. Given the sometimes long hours of our meetings and unpredictable Austin traffic, it is recommended that delegates stay at the hotels listed below. Should those of you desire to go downtown in the evening, sharing a taxi would be preferable to actually staying in the area. Cost for a taxi from downtown to the Arboretum area, where our facility is located, is about \$30 USD + tip each way.***

Hotel Name	Address	Phone/Fax	Rate (subject to availability)*	Distance to AT&T
Renaissance Austin	9721 Arboretum Boulevard Austin TX 78759	P: +1 512 343-2626 F: +1 512 346 7953	Rate: 139.00 USD	Next door
Hyatt House Austin Arboretum	10001 North Capital Of Texas Hwy Austin TX 78759	P: + 1 512 342 8080 F: +1 512 342 0228	Rate: 112.00 USD Complimentary Breakfast/Free Internet, Shuttle available to AT&T (space limited)	.66 mi/1.06 km
TownePlace Suites Austin (Marriot property)	10024 North Capital of TX Highway North Austin TX 78759	P: +1 512 231 9360 F: +1 512 231 1948	Rate: 99.00 USD Complimentary Breakfast/Free Internet	.7mi/1.12 km
Candlewood Suites Austin Northwest	9701 Stonelake Blvd. Austin TX 78759	P: +1 512 338 1611 F: +1 512 338 9115	Rate: 89.00 USD Complimentary Breakfast/Free Internet	0.74 mi/1.18 km

Note: There are other hotels in the area, some of which may provide shuttle service to our facility. Above are only the hotels which have negotiated rates with AT&T. Please see this link <http://mapq.st/1cWENNd> for a more complete list.

\*Please request the AT&T rate when you call (unless your company has a better preferred rate!). The rate is subject to availability and may change, so make your reservations as soon as possible.

## Attachment 2

### Visa Information:

**PLEASE NOTE: LETTERS MAY TAKE 14 DAYS TO BE PROCESSED.  
THE DEADLINE FOR VISA PROCESSING IS December 1, 2013.**

*It may take up to 12 weeks for visa approval so make your request for the invitation letter as soon as possible. Letters of invitation will be sent to you via email or fax. Federal Express only upon special request.*

Please contact **Marc Grant** via email at [marc.grant@att.com](mailto:marc.grant@att.com), should you require a personal letter of invitation for a visa application. Your email must include the following information in order for it to be processed:

1. Family name (last name):
2. Forename (first name):
3. Birth date (month/date/year):
4. Passport number and issuing country:
5. Gender:
6. Company name:
7. Occupation/Position:
8. Company/mailling address:
9. Postal Code:
10. Country:
11. Telephone number:
12. Fax number:
13. Name of meeting:
14. Location of meeting:

**PLEASE VERIFY THAT ALL INFORMATION IS ACCURATE AND WILL BE VALID AT THE TIME OF THE MEETING.**

In addition, you may be asked for specific documentation showing strong social, economic, and other ties to your home country. Documents in a foreign language should have a notarized translation attached.

# ENJOY YOUR STAY IN AUSTIN!