**3GPP TSG-SA WG4 Meeting #133eS4-251279r1**

**Online 18 – 23 July 2025**

**Source: InterDigital Europe**

**Title: Adhoc calls’ deadlines and priority for contributions**

**Agenda item: 6.1**

**Document for: DISCUSSION**

**Introduction**

This contribution proposes to discuss changes to contributions deadlines for Adhoc calls, as well as what would be the most suitable use of Adhoc calls. The source asserts that there is not enough time to properly review the contributions, particularly new ones, with less than two days timespan. Numerous time contributions have been presented and request for “more time” asked and granted both for revisions and new contributions. Quite often there is little to no feedback received with the request for more time. While it may be a nice introduction to present a contribution which is then postponed, this is not the most efficient use of resources.

Further, depending on time zone, these contribution deadlines may imply work over the weekend that precede them.

**Proposed changes**

|  |  |  |  |
| --- | --- | --- | --- |
| SWG | Adhoc call | Current Deadlines | Proposed Deadline |
| RTC | Wednesday | Monday - 11:59pm CEST | Friday 11:59pm CEST |
| Video | Tuesday | Monday - 3pm CEST | Friday 11:59pm CEST |
| MBS | Thursday | Wednesday – 24h before | Tuesday 11:59pm CEST |
|  |  |  |  |

**Purpose of the adhoc call**

Should Adhoc call prioritize revisions over new contributions?

When new contributions are submitted for adhoc calls, in particular for topics that are not prioritized (e.g. end of release), how can sufficient feedback be received to develop appropriate revisions?

**Proposals for inclusion in the meeting guidelines**

The following aspects are proposed to be added to the meeting guidelines.

Adhoc Calls meetings and deadlines:

- Keep the number of AH calls between 2 ordinary meetings to its minimum

- Have clear objectives listed in the timeplan of study/work items

- Limit/prioritize the review of contributions to those aligned with the AH call objectives (as the default order of review, any alternative is at the discretion of the chair).

- Ensure enough time is reserved for the contributions review (at least 48 working hours)