

To members of the 3GPP TSG-SA WG2 (ARCHITECTURE)

Invitation to the 1st Meetings of TSG-SA WG2 to be held 20th –21st January 1999 in San Francisco

December 23, 1998

Dear Delegate,

I have pleasure in inviting you to attend the first meeting of TSG-SA WG2 (Architecture-WG).

The venue of these meetings will be the same as the SMG12 meetings scheduled during the same week. The meeting time will be arranged as follows:

20th Wednesday: Evening session starting at 5:00 pm

21st Thursday: Full day session including evening session starting at 8:00 am

See Attachment 1 for more information. The meeting information distributed to SMG12 meeting shall be also distributed to TSG SA WG2 (Architecture).

A preliminary proposed agenda is shown in Attachment 2 to this letter.

Contributions to the meeting should be sent to Antun Samukic, Project Team (antun.samukic@etsi.fr) for numbering and distribution.

At this moment, I would like to encourage you to be registered to the Architecture-WG based on Document TSG#1(98)016 from the first TSG meeting held 7-8 December 1998 if you have not been registered yet.

I would also like to ask each Partner Organization to upload the documents that may be the basis for the Architecture work to the ftp area of the 3GPP Architecture WG page for stimulating exchange of technical information before the meeting. I would make more specific request at the beginning of the new year regarding which documents should at least be uploaded. In addition, Each Partner Organization should sent a contribution to the 1st and 2nd Architecture-WG presenting updated version of their work and time plan.

The second WG Architecture meeting is planned to be held 4th-5th February 1999 so that we could make enough progress before the second TSG meeting in March. Ericsson will kindly host the second WG to be held in Stockholm. Detailed information about this second Architecture-WG will be sent out later by the meeting host.

Taking advantage of this opportunity, I wish all of you Merry Christmas and a Happy New Year. I look forward to seeing you in San Francisco.

Yours sincerely,

Yukio Hiramatsu
Senior Manager
Network Innovation Planning and Promotion
NTTTelecommunication NetworkLaboratory Group

Attachment 1

- Registration form for the 1st Architecture-WG
- SMG12 meeting information
 - ✓ Meeting venue and hotel information (same as SMG12 meetings to be held during the same week)
 - ✓ Hotel registration form (Please just use the form for the SMG12 meeting for SMG rates and for not confusing the hotel)

REGISTRATION FORM

3GPP TSGS WG2 Meeting, 20-21 January 1998 in Hotel - Marriott Walnut Creek.

Please complete ALL sections in BLOCK CAPITALS and send it no later than 16:00 PST of 10th of January 1998 to Mr Adrian Buckley,

Fax: + 1 925 598 1323.

Participant's surname _____

First name _____ Ms / Mrs / Mr

Company _____

3GPP Organizational Partner _____

Mailing address _____

Phone* _____ Fax* _____

E-mail _____

* = including country code

I will arrive on _____ January 1998 and leave on _____ January 1998.

I hereby confirm my intention to participate in the 3GPP TSGS WG2 meeting in Walnut Creek.

Signature: _____



To the delegates of the ETSI SMG12 Meeting January 1999

ETSI SMG12 Meeting January 1999

Enclosures

- 1 Registration Form
- 2 Meeting Notice
- 3 Hotel Reservation form
- 4 Information related to submission of documents

Dear Madam,
Dear Sir,

Pacific Bell Mobile Services (an SBC Communications Company) is very pleased to invite you to the ETSI SMG12 meeting to be held in Walnut Creek.

The meeting will **start on Monday 18 January 1998 at 10h00** and **finish on Friday 22 January 1998 at 12h00**. It will be held at the:

Hotel - Marriott Walnut Creek
2355 North Main Street
Walnut Creek CA 94596-3547

The agenda will be sent out by the chairman.

Additional information is attached to this invitation letter.

We look forward to seeing you at the meeting. Welcome!

Yours sincerely,



REGISTRATION FORM

ETSI SMG12 ad-hoc Meeting, 18-22 January 1998 in Hotel - Marriott Walnut Creek.

Please complete ALL sections in BLOCK CAPITALS and send it no later than 16:00 PST of 10th of January 1998 to Mr Adrian Buckley, Fax: + 1 925 598 1323.

Participant's surname _____

First name _____ Ms / Mrs / Mr

Company _____

Mailing address _____

Phone* _____ Fax* _____

E-mail _____

* = including country code

Status of membership

Full Member

Counselor

Associate Member

Applicant

if "others", please explain

Category of membership

Administration

Public Network Operator

Manufacturer

User

Private Service Provider/Research Body etc.

if "others", please explain

I will arrive on _____ January 1998 and leave on _____ January 1998.

I hereby confirm my intention to participate in the ETSI SMG12 meeting in Walnut Creek.

Signature: _____



MEETING NOTICE

Pacific Bell Mobile Services (PBMS) a SBC Communications Company. will be hosting the next SMG 12 Meeting from January 18 – 22, 1999. Your PBMS contact is Adrian Buckley (925) 598 1212.

Details:

Hotel - Marriott Walnut Creek
2355 North Main Street
Walnut Creek CA 94596-3547
Phone: (925) 934-2000
Fax: (925) 933-6043

**Please mention SMG 12 when making your reservation in order to receive
Your special rate of \$129.00 single/double per night. CUT OFF DATE IS WEDNESDAY,
DECEMBER 30th**

<http://marriotthotels.com/OAKWC/>

Directions:

From San Francisco Airport: Take Hwy 101 North to San Francisco/Oakland Bay Bridge (**do not follow route to Golden Gate Bridge**), continue on Hwy 580 (stay to your right) and take Walnut Creek Hwy 24 exit and proceed approximately 12 miles (takes you through a tunnel). Just past the town of Lafayette, at Hwy 680/24 Interchange Exit on Ygnacio Valley Road in Walnut Creek. Turn right and then left on North Main Street. Hotel Marriott is 2 blocks on your left. Distance of 37 miles.

From Oakland Airport: Exit airport onto Hegenberger Road to Hwy 80/880 North (stay to your right) and take Walnut Creek exit to Hwy 24. Proceed as stated above. Distance of 27 miles.

If you have any questions, please feel free to call Adrian. See you there!

Note: Oakland Airport is better choice than San Francisco, however direct flights from Europe to Oakland are very limited. In San Jose Airport is another option if you are unable to fly into either Oakland or San Francisco.



HOTEL RESERVATION FORM

Attention of: Mark Porter & Denise Dibetta

For the ETSI SMG12 meeting, 18-22 January 1999, in Walnut Creek.

Please complete ALL sections in BLOCK CAPITALS and send it no later than 30th December 1998 to both:

Hotel - Marriott Walnut Creek,

Fax: +1 925 933-6043 (Phone: +1 925 934-2000)

The "first come first served" principle applies.

And Preferred Inc:

Fax: +1 612 673 9994 attention Valerie Ritacco

Hotel	Single room	Double room
Marriott	<input type="checkbox"/> 129 US\$	<input type="checkbox"/> 129 US\$
Prices do not include taxes. Breakfast is not included in the prices.		
I would like to reserve single/double ¹⁾ room (s) for the following nights at the above marked hotel special rate.		
1) mark the type of room selected		
Dates:	Arrival:	Departure:
Name:	_____	
Company:	_____	
Address:	_____ _____	
Fax*:	_____	
Tel*:	_____	
(* = including country code)		
<input type="checkbox"/> Please guarantee my room for late arrival.		
Credit Card no	_____	
Expire date	_____	
Signature:	_____	



INFORMATION RELATED TO SUBMISSION OF DOCUMENTS

Documents submitted before the meeting

Pacific Bell Mobile Services is intending on only having an Electronic Distribution of documents via CD-R. All documents are requested to be on the ETSI server no later than 15th January 20:00 GMT.

Authors that wish other delegates to have paper copies are therefore encouraged to

- a) bring paper copies with them
- b) Ship them to arrive before 13th
January 99 to:
Mr Adrian Buckley
SBC Technology Resources Inc
4698 Willow Road
Pleasanton CA 94588 USA
- c) For contributions consisting of 10 pages or less send them to abuckley@tri.sbc.com to arrive before 13th January. Pacific Bell Mobile Services will then make sufficient copies for Registered delegates.

In order to accommodate delegates that do not have access to a laptop and CD player during the meeting could they please identify themselves to Adrian below no later than 10th January using the email address:

abuckley@tri.sbc.com

Documents submitted at the meeting

Pacific Bell Mobile Services is intending on having an Electronic Distribution of documents only via Floppy disk and possibly CD-R during the meeting.

In order to accommodate delegates that do not have access to a laptop and CD player and or Floppy drive, authors are requested to:

- a) make enough copies for those number of delegates identified by Pacific Bell Mobile Services.



USEFUL TRAVEL INFORMATION

Mapping URL address's:

www.zip2.com

www.mapblast.com

www.thomas.com

You are advised to rent a car to get to the hotel. Public transport is available however the trip is not easy. BART is available to the Hotel however you will need to get a bus or taxi from either Oakland or San Francisco airport to the nearest BART station. BART at some stations only accepts correct change. For those who arrive at San Jose a rental car is really the only option. If you arrive after 4:00pm and before 7:00pm be prepared for heavy traffic.

Bay Area information URLs

www.bayinsider.com

<http://bart.org/index.htm>

www.kpix.com

sfbay.yahoo.com

<http://www.ci.walnut-creek.ca.us/>

Skiing facilities are about 3-4 hours away in Lake Tahoe

www.tahoe.com

GSM Coverage

Pacific Bell Mobile Services (renamed Pacific Bell Wireless) provides GSM coverage in California and Nevada at 1900Mhz. Please consult your service provider if you can obtain service.

3GPP TSG-SA ARCHITECTURE-WG
Walnut Creek, San Francisco 20 – 21/1/99

3GPP/TSGS.2#1(99)xxx

Source: Convenor for the Architecture-WG (Yukio Hiramatsu, NTT)

Title: PRELIMINARY PROPOSED AGENDA FOR THE 1ST 3GPP ARCHITECTURE WG

1. Opening remarks
2. Identification of work packages and input documents by each Partner Organization
3. Agreement on a list of deliverables (Technical Specifications and Technical Reports) to be developed in the Architecture-WG including time schedules for the deliverables.
4. Agreement on a base document for each deliverable
5. Identification of SWGs
6. Assignment of Rapporteurs for SWGs
7. Identification of area where coordination with other WGs belonging to the same or other TSGs is required
8. Agreement on the mechanism for coordination with other WGs
9. Construction and agreement of a work programme for the Architecture-WG
10. Technical discussion and agreement on each deliverable (this agenda item may be continued at the 2nd Architecture-WG meetings)
11. Future work plan (2nd Architecture-WG meeting dates and agenda)